

**Commissioners Court – DECEMBER 20, 2022
NOTICE OF A MEETING OF THE
COMMISSIONERS COURT OF HAYS COUNTY, TEXAS**



This Notice is posted pursuant to the Texas Open Meetings Act. (VERNON'S TEXAS CODES ANN. GOV. CODE CH.551). The Hays County Commissioners Court will hold a meeting at **9:00 A.M.** on DECEMBER 20, 2022, in the Hays County Courthouse, Room 301, San Marcos, Texas. An Open Meeting will be held concerning the following subjects:

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE - Pledge of Allegiance to the American Flag & Pledge of Allegiance to the Texas Flag

D. ROLL CALL

E. PUBLIC COMMENTS

At this time 3-MINUTE comments will be taken from the audience on Non-Agenda related topics. To address the Court, please submit a Public Participation/ Witness Form to the County Clerk. Please Complete the Public Participation/ Witness Form in its Entirety.
NO ACTION MAY BE TAKEN BY THE COURT DURING PUBLIC COMMENTS .

F. PRESENTATIONS & PROCLAMATIONS

1. Presentation to recognize Commissioner Mark Jones for his distinguished twelve years of service to Hays County. **SHELL**
2. Presentation by Tucker Ferguson, Austin District Engineer for the Texas Department of Transportation. **SHELL**

G. CONSENT ITEMS

The following may be acted upon in one motion.
A Commissioner, the County Judge, or a Citizen may request items be pulled for separate discussion and/or action.

1. Approve payments of County invoices. **VILLARREAL-ALONZO**
2. Approve the payment of Juror checks. **VILLARREAL-ALONZO**
3. Approve the payment of United Healthcare claims. **VILLARREAL-ALONZO**

4. Approve the payment of the December 31, 2022 payroll disbursements in an amount not to exceed \$4,100,000.00 effective December 30, 2022 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized. **BECERRA/RICHEY**
5. Approve no changes to the Hays County Investment Policy and Authorized Investments for 2022/2023. **SHELL/RICHEY**

6. Approve the Treasurer's and Investment Reports for FY 2022. **SHELL/RICHEY**
7. Approve the reappointment of Carla Sisk to the Board of Emergency Services District #9, a two year term ending December 31, 2024. **INGALSBE**
8. Approve the reappointment of Diane Hervol to the Board of Emergency Services District #9, a two year term ending December 31, 2023. **INGALSBE**
9. Approve the reappointment of Ross Britt to the Board of Emergency Services District #3, a two-year term ending December 31, 2024. **INGALSBE**
10. Authorize the acceptance of a grant award from the Office of the Governor, Criminal Justice Division, FY23 Victim Assistance, General Victim Assistance Direct Services Program in the amount of \$49,860.97. **SHELL/T.CRUMLEY**
11. Authorize the completion of an Asbestos inspection on the new Elections/IT Building and the execution of the required Owner Asbestos Survey Confirmation Form. **SHELL/T.CRUMLEY**
12. Authorize the acceptance of a grant award from the Department of State Health Services under the Detection and Mitigation of COVID-19 in Confinement Facilities Grant Program in the amount of \$185,260.00 and amend the budget accordingly. **INGALSBE/T.CRUMLEY**
13. Approve the appointment of Kate Johnson to the Claiborne Log House Board to replace Cale Baese. **JONES/SHELL**
14. Authorize Building Maintenance to install two new two-ton Mitsubishi mini-split units at the Government Center in the IT Data Center area in the amount of \$12,528.52 and amend the budget accordingly. **SHELL/T.CRUMLEY**
15. Authorize Building Maintenance to install a new one ton Mitsubishi mini-split system at the Rainbow Room in the amount of \$3,920.20 and amend the budget accordingly. **INGALSBE/T.CRUMLEY**
16. Authorize the County Judge to execute the annual agreement between Plateau Land & Wildlife Management and Hays County in the amount of \$4,040.24 for annual wildlife management services for the Gay Ruby Dahlstrom Nature Preserve. **JONES/T.CRUMLEY**
17. Authorize the County Judge to execute a First Amendment to the Interlocal Cooperation Agreement between Hays County and Lee County for Detention Services, effective January 1, 2023. **SHELL/CUTLER**
18. Authorize the execution of an extension to RFP 2016-P06 Bank Depository with Sage Capital Bank., N.A. for a period not to exceed 90 days (March 31, 2023) for \$5,000.00 monthly, plus any additional Letter of Credit Fees and authorize a discretionary exemption pursuant to Texas Local Government Code, Ch. 262.024(a)(4). **BECERRA/RICHEY**
19. Approve the reappointment of John White, Ron Spangenberg and Theodore Coker to the Board of Emergency Services District #4 for two year terms ending December 31, 2024. **SHELL**

20. Approve the reappointment of Julia Ramsay New and Michael Floreani to the Board of Emergency Services District #7 for two year terms ending December 31, 2024. **SHELL**
21. Authorize payment to MetroCount in the amount of \$2,127.00 for the Transportation Department related to the purchase of two traffic counters with metal casings where no purchase order was issued as required per Hays County purchasing policy.
SHELL/BORCHERDING
22. Authorize the Transportation Department to purchase one traffic signal pole and arm from Austin Traffic Signal Construction Co., Inc. for the RM 12 at RM 3237 Intersection Improvement Project and amend the budget accordingly. **SHELL/BORCHERDING**
23. Authorize the submission of a grant application to the Walmart Community Foundation for the Hays County Unmanned Robotics Team in the amount of \$5,000.00.
INGALSBE/T.CRUMLEY

24. Authorize payment to Longhorn Harley-Davidson in the amount of \$878.07 for vehicle maintenance to a 2021 Harley-Davidson motorcycle for the Constable Pct. 4 Office in which no purchase order was issued as required per the Hays County Purchasing Policy. **SMITH/HOOD**
25. Approve renewal of IFB 2022-B01 Duty & Training Ammunition with Parabellum Research and BION Sol, LLC. **INGALSBE/CUTLER**
26. Authorize a waiver to the purchasing policy for the Human Resources Department to utilize American Watch company related to employee and retirement service awards. **INGALSBE/MILLER**
27. Authorize the acceptance of a grant award from the State Farm Good Neighbor Citizenship Grant Program in the amount of \$1,500.00 and amend the budget accordingly. **JONES/T.CRUMLEY**
28. Approve Utility Permits. **JONES/BORCHERDING**
29. Authorize payment to Card Service Center in the amount of \$593.28 for lodging at the Texas PRIMA conference for the Human Resources Department where no purchase order was issued as required per the Hays County Purchasing Policy. **INGALSBE/MILLER**
30. Authorize payment to ODP Business Solutions, LLC. in the amount of \$828.32 for the Elections Office related to office supplies, in which no purchase order was issued as required per the Hays County Purchasing Policy. **INGALSBE/DOINOFF**
31. Ratify General Counsel's execution of an elevator inspection report for the elevator located at the LBJ Museum, 131 N. Guadalupe St., San Marcos, TX. **INGALSBE**
32. Authorize execution of an amended Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Dripping Springs Education Foundation originally approved on or about November 22, 2022. **SMITH**
33. Authorize a purchasing waiver for the Sheriff's Office to utilize Magnet Forensics for investigative purposes and authorize execution of a yearly service agreement valued at \$3,730.00. **INGALSBE/CUTLER**
34. Authorize the execution of an Engagement Letter with ABIP, PC for services related to the Fiscal Year 2022 Hays County Annual Financial Audit. **INGALSBE/VILLARREAL-ALONZO**
35. Amend various departmental operating, special revenue and capital project budgets in preparation for the County's Fiscal Year 2022 year-end process. **BECERRA/DORSETT**
36. Ratify the cancelation of RFP 2023-P01 Traffic Signal Maintenance effective December 15, 2022. **BECERRA/BORCHERDING**
37. Authorize payment to ODP Business Solutions, LLC. in the amount of \$688.95 for the Justice of the Peace Precinct 1 Place 1 Office related to office supplies in which no purchase order was issued as required per the Hays County Purchasing Policy. **INGALSBE/PRADO**

38. Approve and confirm the appointment of David Gamble as a regular full-time Deputy Constable in the Hays County Constable Precinct 5 Office. **SMITH/ELLEN**
39. Authorize a purchasing waiver for the Constable Pct. 1 Office to utilize PVP Communications to purchase two motor helmet communication kits valued at \$3,587.98. **INGALSBE/PETERSON**

H.

ACTION ITEMS

I.

ROADS

1. Discussion and possible action to authorize the Court to execute a Contract Amendment No. 3 in the amount of \$100,000.00 to the Professional Services Agreement with Doucet & Associates, Inc. for the Darden Hill Road at Sawyer Ranch Roundabout project in Precinct 4, as part of the 2016 Road Bond Program, utilizing a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(4).
SMITH/BORCHERDING
2. Discussion and possible action to authorize the County Judge to execute an Interlocal Agreement among Hays County, Frontier and Zayo relating to the County's RM 12 at RM 3237 intersection improvement project and amend the budget accordingly.
SHELL/BORCHERDING
3. Discussion and possible action to authorize the County Judge to execute an Interlocal Agreement between Hays County and Mountain City, TX, related to the maintenance of roadways within the corporate limits of Mountain City. **SMITH**
4. Discussion and possible action to consider the acceptance of road construction & surface drainage improvements, and acceptance of the 2-year maintenance bond #GM213853 in the amount of \$91,193.66 for Emma Park subd., Phase 1. **JONES/BORCHERDING**
5. Discussion and possible action to consider the acceptance of road construction & surface drainage improvements, and release of the subdivision bond #CNB-41041-00 in the amount of \$165,621.80 for Anthem subd., Phase 1C-3 (to be privately-maintained). **JONES/BORCHERDING**
6. Discussion and possible action to accept Site Improvement Performance Bond No. 800147965 for street and drainage improvements in the amount of \$644,362.78 for the Caliterra, Phase 5, Section 14 subdivision. **SMITH/BORCHERDING**

J.

SUBDIVISIONS

1. PLN-1897-NP; Discussion and possible action regarding the final determination for the Prairie Lakes Subdivision, Phase 1, Section 2, Final plat. Post fiscal surety for street and drainage improvements. **JONES/MACHACEK**
2. PLN-1734-NP; Discussion and possible action regarding the final determination for the Prairie Lakes Subdivision, Phase 1, Section 1, Final plat. Post fiscal surety for street and drainage improvements. **JONES/MACHACEK**

3. PLN-1595-NP Anthem Phase 1C, Revised Preliminary Plan. Discussion and possible action to approve the revised preliminary plan. **SMITH/MACHACEK**
4. PLN-2072-NP; Discussion and possible action regarding the Springlake Oaks Subdivision preliminary plat. **SMITH/MACHACEK**
5. PLN-1979-NP; Discussion and possible action regarding the Vista West Ranches, Lots 1B-1, 1B-2, 2A-1 and 2A-2, Final Plat. **SHELL/MACHACEK**
6. PLN-2056-NP; Discussion and possible action regarding the Dry Creek Estates final plat. **SMITH/MACHACEK**
7. PLN-2093-NP; Discussion and possible action regarding the Hawk Ridge, Phase 2, Preliminary plan. **SMITH/MACHACEK**
8. PLN-2101-NP; ; Discussion and possible action regarding the Springlake, Lots 147-A & 147-B final plat. **SMITH/MACHACEK**
9. PLN-2078-PC; Call for a Public Hearing on January 3rd, 2023, followed by discussion and possible action regarding Hawk Ridge, Ph 1, Blk B, Lots, 11, 17 & 18, Replat. **SMITH/MACHACEK**
10. PLN-2112-PC; Hold a Public Hearing followed by discussion and possible action regarding the High View Ranch, Lot 5, Replat. **SHELL/PACHECO**

K.

MISCELLANEOUS

1. Discussion and possible action to authorize the County Judge to execute a Remote Marriage Licensing Contract with GovOS for the County Clerk's Office and amend the budget accordingly. **BECERRA/CARDENAS**
2. Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Maxwell Special Utility District regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **INGALSBE/SHELL**
3. Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Hays County Food Bank, Inc regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **JONES**
4. Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Wimberley Emergency Medical Services Systems, Inc. regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **SHELL**
5. Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Friends of the Pound House regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **SMITH**

6. Canvass the totals of the Hays County District Attorney recount as provided by the recount committee. **BECERRA/DOINOFF**
7. Discussion and possible action to adopt a resolution that Hays County will construct and maintain an entry road to the Sentinel Peak Preserve, said road to be constructed to Comal County standards, and authorize the county engineer to sign the plat on behalf of Hays County. **SHELL/BORCHERDING**
8. Discussion and possible action to approve a sponsorship of \$5,000.00 for the Hill Country Alliance's Hill Country Leadership Institute Program and designate Commissioner Lon Shell as Hays County's participant and amend the budget accordingly. **SHELL**
9. Discussion and possible action authorizing the County Judge to execute an Agreement between Axon Enterprise, Inc. and Hays County, effective April 1, 2023, to utilize Sourcewell Contract #010720-AXN. **SHELL/CUTLER**

L.

EXECUTIVE SESSIONS

The Commissioners Court will announce that it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel to discuss matters of land acquisition, litigation and personnel matters as specifically listed on this agenda. The Commissioners Court may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any other item on this agenda.

1. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property associated with Parks and Open Space Projects being considered by Hays County. Possible discussion and/or action may follow in open court. **BECERRA**
2. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation to consider a resolution determining the necessity and authorizing the use of the County's power of eminent domain to acquire: (1) fee simple title to approximately 0.133 acre (Parcel 6); (2) a water and wastewater easement interest in and to approximately 0.018 acre; (3) a water and wastewater easement interest in and to approximately 0.332 acre; and (4) a wastewater easement interest in and to approximately 0.021 acre from property located along FM 621, owned by HK Baugh Ranch, LLC, and which is required for the construction of the proposed FM 621 roadway improvements and utility adjustments, and take other appropriate action (Parcel 6). Possible action to follow in open court. **INGALSBE**
3. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation to consider a resolution determining the necessity and authorizing the use of the County's power of eminent domain to acquire: (1) fee simple title to two tracts totaling approximately 1.069 acres (Parcel 7); (2) a water and wastewater easement interest in and to three tracts totaling approximately 0.112 acres; (3) a water and wastewater easement interest in and to approximately 0.398 acre; and (4) a wastewater easement interest in and to approximately 0.04 acre, from property located along FM 621, owned by HK Riley's Point, LLC, and which is required for the construction of the proposed FM 621 roadway improvements and utility adjustments, and take other appropriate action (Parcel 7). Possible action to follow in open court. **INGALSBE**
4. Executive Session pursuant to 551.071 of the Texas Government Code: consultation with counsel regarding the County's Reinvestment Zone Policy; and regarding Tax Increment

Reinvestment Zone (TIRZ) #2 in Kyle. Possible action may follow in open court. **INGALSBE**

5. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property located at 101 Thermon Drive, San Marcos. Possible discussion and/or action may follow in open court. **INGALSBE**
6. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property located at 2400 N IH 35, San Marcos. Possible discussion and/or action may follow in open court. **INGALSBE**
7. Executive Session pursuant to Section 551.071 of the Texas Government Code: consultation with counsel regarding Hays County's Intergovernmental Inmate Housing Agreement with Haskell County, Texas and Lasalle Corrections West, LLC. **INGALSBE**

M.

STANDING AGENDA ITEMS

The Commissioners Court utilizes Standing Agenda Items to address issues that are frequently or periodically discussed in court. This section allows the Court to open the item when a need for discussion arises.

1. Discussion and possible action related to the burn ban. **BECERRA**
2. Discussion related to the Hays County inmate population, to include current population counts and costs. **BECERRA**
3. Discussion of issues related to the Hays County Jail, and the planning of projects pertaining to the public safety facilities needs within the County. Possible action may follow. **INGALSBE/CUTLER**
4. Discussion and possible action regarding Hays County's use of federal or other grant funding related to COVID-19 response including but not limited to the American Rescue Plan Act (ARPA) and the Emergency Rental Assistance Program (ERAP). **BECERRA**

N. **ADJOURNMENT**

**Posted by 5:00 o'clock P.M. on the 16th day of December, 2022
COMMISSIONERS COURT, HAYS COUNTY, TEXAS**

CLERK OF THE COURT

Hays County encourages compliance with the Americans with Disabilities Act (ADA) in the conduct of all public meetings. To that end, persons with disabilities who plan to attend this meeting and who may need auxiliary aids such as an interpreter for a person who is hearing impaired are requested to contact the Hays County Judge's Office at (512) 393-2205 as soon as the meeting is posted (72 hours before the meeting) or as soon as practical so that appropriate arrangements can be made. While it would be helpful to receive as much advance notice as possible, Hays County will make every reasonable effort to accommodate any valid request regardless of when it is received. Braille is not available.



AGENDA ITEM REQUEST FORM: F.1.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Shell

Sponsor:Commissioner Shell

Agenda Item

Presentation to recognize Commissioner Mark Jones for his distinguished twelve years of service to Hays County. **SHELL**

Summary

Commissioner Jones has served as the Precinct 2 County Commissioner for twelve years. During this time the Hays County Commissioners Court, County employees and officials, and the public may take an opportunity to recognize Commissioner Jones for his distinguished service.



AGENDA ITEM REQUEST FORM: F.2.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Shell

Sponsor:

Commissioner Shell

Agenda Item

Presentation by Tucker Ferguson, Austin District Engineer for the Texas Department of Transportation. **SHELL**

Summary

Tucker Ferguson will have a brief presentation for the Court and public.



AGENDA ITEM REQUEST FORM: G.4.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Britney Richey, Hays County Treasurer

Sponsor:

Judge Becerra

Agenda Item

Approve the payment of the December 31, 2022 payroll disbursements in an amount not to exceed \$4,100,000.00 effective December 30, 2022 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized. **BECERRA/RICHEY**

Summary



AGENDA ITEM REQUEST FORM: G.5.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Britney Richey, Hays County Treasurer

Sponsor:Commissioner Shell

Agenda Item:

Approve no changes to the Hays County Investment Policy and Authorized Investments for 2022/2023. **SHELL/RICHEY**

Summary:**Fiscal Impact:**

Amount Requested: N/A
Line Item Number: N/A

Budget Office:

Source of Funds: N/A
Budget Amendment Required Y/N?: N/A
Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A
G/L Account Validated Y/N?: N/A
New Revenue Y/N?: N/A
Comments:

Attachments

Authorized Investments 2022/2023



AGENDA ITEM REQUEST FORM: G.6.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Britney Richey, Hays County Treasurer

Sponsor:Commissioner Shell

Agenda Item:Approve the Treasurer's and Investment Reports for FY 2022. **SHELL/RICHEY****Summary:**

Reports will be emailed separately to the Court.

Fiscal Impact:

Amount Requested: N/A

Line Item Number: N/A

Budget Office:

Source of Funds: N/A

Budget Amendment Required Y/N?: N/A

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: N/A

New Revenue Y/N?: N/A

Comments:



AGENDA ITEM REQUEST FORM: G.7.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor:

Commissioner Ingalsbe

Co-Sponsor:

Commissioner Smith

Agenda Item

Approve the reappointment of Carla Sisk to the Board of Emergency Services District #9, a two year term ending December 31, 2024. **INGALSBE**

Summary



AGENDA ITEM REQUEST FORM: G.8.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor: Commissioner Ingalsbe

Agenda Item

Approve the reappointment of Diane Hervol to the Board of Emergency Services District #9, a two year term ending December 31, 2023. **INGALSBE**

Summary



AGENDA ITEM REQUEST FORM: G.9.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor:

Commissioner Ingalsbe

Agenda Item

Approve the reappointment of Ross Britt to the Board of Emergency Services District #3, a two-year term ending December 31, 2024. **INGALSBE**

Summary



AGENDA ITEM REQUEST FORM: G.10.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Shell

Agenda Item:

Authorize the acceptance of a grant award from the Office of the Governor, Criminal Justice Division, FY23 Victim Assistance, General Victim Assistance Direct Services Program in the amount of \$49,860.97. **SHELL/T.CRUMLEY**

Summary:

This grant provides funds to supplement the salary for one Victim Assistance Coordinator as well as training. There is a cash match of \$12,262.99.

Grant period: 10/1/22 - 9/30/23

Award Number: 40280-03

Fiscal Impact:

Amount Requested: \$12,262.99

Line Item Number: 001-607-99-143]

Budget Office:

Source of Funds: Office of the Governor Grant Funds & General Fund

Budget Amendment Required Y/N?: No

Comments: Grant position was budgeted during the budget process.

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes

New Revenue Y/N?: N/A

Comments:

Attachments

Statement of Grant Award

General Responsibilities



AGENDA ITEM REQUEST FORM: G.11.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Shell

Agenda Item:

Authorize the completion of an Asbestos inspection on the new Elections/IT Building and the execution of the required Owner Asbestos Survey Confirmation Form. **SHELL/T.CRUMLEY**

Summary:

As part of the permitting process for the renovations on the Elections - IT Building located at 120 Stagecoach Trail, an asbestos inspection is required, and the execution of an Owner Asbestos Survey Confirmation Form. Building Maintenance secured three quotes for the asbestos inspection and would like to have Lonestar Environmental perform the inspection as they submitted the lowest proposal. The Owner Asbestos Survey Confirmation Form is from the City of San Marcos and is a required part of the permitting process.

Fiscal Impact:

Amount Requested: \$1,400.00

Line Item Number: 001-655-00.5741

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Misc Capital Improvements

New Revenue Y/N?: N/A

Comments:

Attachments

Survey Form - Signature Needed

Lonestar Quote

BES Quote

Aladdin Quote



AGENDA ITEM REQUEST FORM: G.12.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Ingalsbe

Agenda Item:

Authorize the acceptance of a grant award from the Department of State Health Services under the Detection and Mitigation of COVID-19 in Confinement Facilities Grant Program in the amount of \$185,260.00 and amend the budget accordingly. **INGALSBE/T.CRUMLEY**

Summary:

This grant award provides funds for the purchase of COVID-19 tests, surgical masks, and contractual services for COVID-19 testing in both the Hays County jail as well as the juvenile detention facility in an effort to mitigate the spread of COVID-19 in confinement facilities. The grant period begins upon signature and concludes on July 31, 2024. Total funds for the grant period are \$185,260. There is no match required.

Grant period: 12/20/22 - 7/31/2024

Contact Number: HHS001193700009

Fiscal Impact:

Amount Requested: None

Line Item Number: 001-618-99-176]

Budget Office:

Source of Funds: Department of State Health Services Grant Funds

Budget Amendment Required Y/N?: Yes

Comments: Budget new grant award.

(\$185,260) - Increase Intergovernmental Revenue 001-618-99-176.4301

\$174,860 - Increase Medical Supplies 001-618-99-176.5231

\$10,400 - Increase Medical Services 001-618-99-176.5431

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Medical Supplies and Medical Services

New Revenue Y/N?: Yes, \$185,260 Intergovernmental Revenue

Comments:

Attachments

COVID-19 Detection and Mitigation Contract



AGENDA ITEM REQUEST FORM: G.13.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Mark Jones/Lon Shell

Sponsor:

Commissioner Shell

Co-Sponsor:

Commissioner Jones

Agenda Item

Approve the appointment of Kate Johnson to the Claiborne Log House Board to replace Cale Baese.

JONES/SHELL

Summary

Mr. Baese is resigning from board to fulfill other responsibilities. Mrs. Johnson agreed to serve as the replacement.



AGENDA ITEM REQUEST FORM: G.14.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Shell

Agenda Item:

Authorize Building Maintenance to install two new two-ton Mitsubishi mini-split units at the Government Center in the IT Data Center area in the amount of \$12,528.52 and amend the budget accordingly. **SHELL/T.CRUMLEY**

Summary:

Building Maintenance would like to install two new two-ton Mitsubishi mini-split systems in the IT Data Center area of the Government Center to act as back up in the event of a RTU failure. If the RTU assigned to the Data Center area were to fail, these new units would be set to kick on once the temperature in the Data Center rises to a certain point. Putting these mini-splits in place as back up will help prevent the IT Data Center from over heating and possibly causing server failure. Under contract RFP 2020-P01, JM Engineering, LLC has submitted a proposal to purchase and install these two units.

Fiscal Impact:

Amount Requested: \$12,528.52

Line Item Number: 170-657-00.5719_700

Budget Office:

Source of Funds: Infrastructure Improvement Fee Fund

Budget Amendment Required Y/N?: Yes

Comments: Recommend Infrastructure Improvement Fund for unanticipated HVAC replacements.

\$12,529 - Increase Misc. Equipment_Capital 170-657-00.5719_700

(\$12,529) - Decrease Misc. Capital Improvements 170-657-00.5741

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes, RFP 2020-P01, HVAC

G/L Account Validated Y/N?: Yes, Miscellaneous Equipment Capital Outlay

New Revenue Y/N?: N/A

Comments:

Attachments

JME Quote

GC IT Mini-Split Specs



AGENDA ITEM REQUEST FORM: G.15.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Ingalsbe

Agenda Item:

Authorize Building Maintenance to install a new one ton Mitsubishi mini-split system at the Rainbow Room in the amount of \$3,920.20 and amend the budget accordingly. **INGALSBE/T.CRUMLEY**

Summary:

The current HVAC system at the Rainbow Room is not properly heating or cooling the space. Building Maintenance would like to install this mini-split to help meet the heating and cooling needs of the facility. Under contract RFP 2020-P01, JM Engineering, LLC has submitted a proposal for the installation of a new one ton Mitsubishi mini-split.

Fiscal Impact:

Amount Requested: \$3,920.20

Line Item Number:001-695-00.5719_400

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?:Yes

Comments: N/A

\$3,921 - Increase Misc. Equipment_Operating 001-695-00.5719_400

(\$3,921) - Decrease Building Maintenance & Repairs 001-695-00.5451

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes, RFP 2020-P01, HVAC

G/L Account Validated Y/N?: Yes, Miscellaneous Equipment Operating Expense

New Revenue Y/N?: N/A

Comments:

Attachments

JME Quote

RR Mini-Split Specs



AGENDA ITEM REQUEST FORM: G.16.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Jones

Agenda Item:

Authorize the County Judge to execute the annual agreement between Plateau Land & Wildlife Management and Hays County in the amount of \$4,040.24 for annual wildlife management services for the Gay Ruby Dahlstrom Nature Preserve. **JONES/T.CRUMLEY**

Summary:

Authorize the renewal of the 2023 annual agreement between Plateau Land & Wildlife and Hays County. The annual wildlife management plan includes site monitoring visits, inspections and maintenance of nest boxes and wildlife stations, a spring bird survey, and an annual report to Hays CAD.

Fiscal Impact:

Amount Requested: \$4,040.24

Line Item Number: 001-700-00.5448

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Renewal

G/L Account Validated Y/N?: Yes, Contract Services

New Revenue Y/N?: N/A

Comments:

AttachmentsPlateau Land & Wildlife Agreement



AGENDA ITEM REQUEST FORM: G.17.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

CUTLER

Sponsor:

Commissioner Shell

Agenda Item:

Authorize the County Judge to execute a First Amendment to the Interlocal Cooperation Agreement between Hays County and Lee County for Detention Services, effective January 1, 2023. **SHELL/CUTLER**

Summary:**Fiscal Impact:**

Amount Requested: Per diem rate increase from \$75 to \$87 per inmate
Line Item Number: 001-618-03.5361

Budget Office:

Source of Funds: General Fund
Budget Amendment Required Y/N?: No
Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes, Interlocal Cooperative Agreement
G/L Account Validated Y/N?: Yes, Contract Inmate Detention Expense
New Revenue Y/N?: N/A
Comments:

Attachments

Lee County First Amendment



AGENDA ITEM REQUEST FORM: G.18.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Britney Richey

Sponsor:

Judge Becerra

Agenda Item:

Authorize the execution of an extension to RFP 2016-P06 Bank Depository with Sage Capital Bank., N.A. for a period not to exceed 90 days (March 31, 2023) for \$5,000.00 monthly, plus any additional Letter of Credit Fees and authorize a discretionary exemption pursuant to Texas Local Government Code, Ch. 262.024(a)(4). **BECERRA/RICHEY**

Summary:

The four (4) year contract for Bank Depository expired on May 31, 2020. A new solicitation was issued on April 21, 2020 (RFP 2020-P10) and the County received one response. After review from the committee, the committee recommended rejecting the proposal. On July 31, 2021, Commissioners Court approved the rejection of the proposal.

Sage Bank assess a \$5,000 monthly service charge as well as letter of credit (LOC) fees which vary based on LOC values. The County is currently working on developing a new scope of work that better meets the needs for the County for a new solicitation. The County is requesting an eleventh extension with Sage Bank through March 31, 2023, to allow Hays County to re-solicit and secure a new contract.

Fiscal Impact:

Amount Requested: \$5,000 monthly, plus additional Letter of Credit Fees

Line Item Number: 001-620-00.5310

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Requires a discretionary exemption pursuant to Texas Local Government Code, Ch. 262.021(a)(4) for professional services.

G/L Account Validated Y/N?: Yes, Bank Depository Fees

New Revenue Y/N?: N/A

Comments:

Attachments

(PE) Contract Extension - 11



AGENDA ITEM REQUEST FORM: G.19.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Shell

Sponsor:

Commissioner Shell

Agenda Item

Approve the reappointment of John White, Ron Spangenberg and Theodore Coker to the Board of Emergency Services District #4 for two year terms ending December 31, 2024. **SHELL**

Summary



AGENDA ITEM REQUEST FORM: G.20.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Shell

Sponsor:

Commissioner Shell

Agenda Item

Approve the reappointment of Julia Ramsay New and Michael Floreani to the Board of Emergency Services District #7 for two year terms ending December 31, 2024. **SHELL**

Summary



AGENDA ITEM REQUEST FORM: G.21.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Jerry Borcharding

Sponsor:

Commissioner Shell

Agenda Item:

Authorize payment to MetroCount in the amount of \$2,127.00 for the Transportation Department related to the purchase of two traffic counters with metal casings where no purchase order was issued as required per Hays County purchasing policy. **SHELL/BORCHERDING**

Summary:

The Transportation Department is requesting payment to MetroCount USA, Inc. for the purchase of two traffic counters with metal casings totaling \$2,127.00. This transaction took place before the purchase order was requested. Funding is available in the Transportation Department Budget's Signs and Barricades line item.

Fiscal Impact:

Amount Requested: \$2,127.00

Line Item Number: 020-710-00.5210

Budget Office:

Source of Funds: Road & Bridge General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: No

G/L Account Validated Y/N?: Yes. Signs and Barricades Expense

New Revenue Y/N?: N/A

Comments:

AttachmentsMetroCount invoice



AGENDA ITEM REQUEST FORM: G.22.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:** Jerry Borcharding, P.E., Transportation Director**Sponsor:** Commissioner Shell

Agenda Item:

Authorize the Transportation Department to purchase one traffic signal pole and arm from Austin Traffic Signal Construction Co., Inc. for the RM 12 at RM 3237 Intersection Improvement Project and amend the budget accordingly. **SHELL/BORCHERDING**

Summary:

These materials will be used in the RM 12 at RM 3237 intersection improvement project, an element of the County's 2016 Road Bond Program. The project is anticipated to be let for construction in early 2023 and begin construction in spring 2023. The current estimate to manufacture a traffic signal pole and arm is nine (9) months. The estimated construction duration of the project is five (5) months. The signal pole and arm are currently in stock and available for delivery by Austin Traffic Signal Construction Co., Inc. Purchasing the traffic signal pole and arm now will eliminate the 9-month manufacture duration, facilitate the timely construction of the project, and avoid any unforeseen delays in the manufacture or delivery of the materials.

Fiscal Impact:

Amount Requested: \$15,031.00

Line Item Number: 020-710-00-768.5719_700

Budget Office:

Source of Funds: Road & Bridge General Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$15,031 - Increase RM3237 Misc. Equipment_Capital 20-710-00-768.5719_700

(\$15,031) - Decrease Road Materials 020-710-00.5361

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Equipment Capital Outlay

New Revenue Y/N?: N/A

Comments:

Attachments

Austin Traffic Signal Construction Co., Inc. Quote



AGENDA ITEM REQUEST FORM: G.23.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Ingalsbe

Agenda Item

Authorize the submission of a grant application to the Walmart Community Foundation for the Hays County Unmanned Robotics Team in the amount of \$5,000.00. **INGALSBE/T.CRUMLEY**

Summary

The Hays County Sheriffs Office is seeking a \$5,000 grant from the Walmart Community Foundation for the purchase of 2 DJI Avata Pro-View Drones. These drones will be used by the Hays County Unmanned Robotics Team in various emergency situations such as floods, fires, active shooters, barricaded suspects, and searches for missing persons. The drones are equipped with thermal imaging capabilities. The devices are operated remotely by ground-level pilots using handheld controllers. Since its inception in June of 2018, the Hays County Unmanned Robotics Team as performed a total of 3,303 flights.

Attachments

Application
Grant Terms



AGENDA ITEM REQUEST FORM: G.24.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Constable Ron Hood

Sponsor:

Commissioner Smith

Agenda Item:

Authorize payment to Longhorn Harley-Davidson in the amount of \$878.07 for vehicle maintenance to a 2021 Harley-Davidson motorcycle for the Constable Pct. 4 Office in which no purchase order was issued as required per the Hays County Purchasing Policy. **SMITH/HOOD**

Summary:

The Constable's Office had front & rear tire replacements completed and failed to get a purchase order as required per the purchasing policy.

Fiscal Impact:

Amount Requested: \$878.07

Line Item Number: 001-638-00.5413

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: No

G/L Account Validated Y/N?: Yes, Vehicle Maintenance and Repair

New Revenue Y/N?: N/A

Comments:

AttachmentsInvoice



AGENDA ITEM REQUEST FORM: G.25.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Sheriff Gary Cutler

Sponsor:

Commissioner Ingalsbe

Agenda Item:

Approve renewal of IFB 2022-B01 Duty & Training Ammunition with Parabellum Research and BION Sol, LLC. **INGALSBE/CUTLER**

Summary:

IFB 2022-B01 Duty & Training Ammunition is scheduled to expire on December 20, 2022. Parabellum Research and BION Sol, LLC. would like to renew their contract for one additional year, with the attached proposed price changes.

Fiscal Impact:

Amount Requested: Pricing per renewal
Line Item Number: 001-618-00.5206

Budget Office:

Source of Funds: General Fund
Budget Amendment Required Y/N?: No
Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes, IFB 2022-B01, Duty and Training Ammunition
G/L Account Validated Y/N?: Yes, Law Enforcement Supplies
New Revenue Y/N?: N/A
Comments:

Attachments

(PE) BION Sol, LLC Renewal
(PE) Parabellum Research
Award Summary - Renewal 1



AGENDA ITEM REQUEST FORM: G.26.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Shari Miller, Human Resources Director

Sponsor:Commissioner Ingalsbe

Agenda Item:

Authorize a waiver to the purchasing policy for the Human Resources Department to utilize American Watch company related to employee and retirement service awards. **INGALSBE/MILLER**

Summary:

The Human Resources Department is requesting a waiver to the purchasing policy which requires three quotes for products and services exceeding \$500.00. The County has utilized American Watch Company as a vendor for retirement award items in the past, therefore this vendor has the necessary artwork and templates on file and no additional set up fees are necessary. The Human Resources Department will utilize American Watch Company for retirement watches.

Fiscal Impact:

Amount Requested: N/A

Line Item Number: 001-677-00.5334

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Requesting a purchasing waiver from obtaining three quotes.

G/L Account Validated Y/N?: Yes, Employee Recognition Program Expense

New Revenue Y/N?: N/A

Comments:



AGENDA ITEM REQUEST FORM: G.27.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

T. CRUMLEY

Sponsor:

Commissioner Jones

Agenda Item:

Authorize the acceptance of a grant award from the State Farm Good Neighbor Citizenship Grant Program in the amount of \$1,500.00 and amend the budget accordingly. **JONES/T.CRUMLEY**

Summary:

This award will allow the Fire Marshal's Office to purchase specialized smoke detectors for deaf and hard hearing Hays County residents. The devices emit a bright light as well as having a bed shaking attachment in order to alert residents who may not be alerted by traditional smoke detectors. The devices would be purchased with grant funds and provided to residents in need at no cost.

Fiscal Impact:

Amount Requested: None

Line Item Number: 001-656-99-177.4301/5201

Budget Office:

Source of Funds: Grant Funds

Budget Amendment Required Y/N?: Yes

Comments: Budget new grant award.

(\$1,500) - Increase Intergovernmental Revenue 001-656-99-177.4301

\$1,500 - Increase General Supplies 001-656-99-177.5201

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, General Supplies

New Revenue Y/N?: Yes, Intergovernmental Revenues of \$1,500

Comments:

AttachmentsAward Notice



AGENDA ITEM REQUEST FORM: G.28.

Hays County Commissioners Court

Date: 12/20/2022**Requested By:**

Jerry Borcharding

Sponsor:

Commissioner Jones

Agenda ItemApprove Utility Permits. **JONES/BORCHERDING****Summary**

TRN-2022-5482-UTL	Frontier to install buried fiber optic totaling of 7,604' of 1.25" HDPE Fiber. There will be a minimum of 36" of cover for all bored lines. Lines will be installed on all following roads: Campo Del Sol Pkwy, Bayberry Cir., Baton Rouge Drive, Beechnut Drive, and Big Leaf Drive.
TRN-2022-5483-UTL	Frontier to install buried fiber optic totaling of 14,544' of 1.25" HDPE Fiber. There will be a minimum of 36" of cover for all bored lines. Lines will be installed on all following roads: Sunbright Blvd, Lyre Leaf, Nectar Drive, Martha Drive, Palm Drive, etc.
TRN-2022-5484-UTL	Frontier to install buried fiber optic totaling of 13,762' of 1.25" HDPE Fiber. There will be a minimum of 36" of cover for all bored lines. Lines will be installed on all following roads: Razzmatazz Trail, Orchard Hill Trail, Sunbright Blvd, Hazy Sunshine Way, and Sunwheat Blvd.
TRN-2022-5485-UTL	Frontier to install buried fiber optic totaling of 17,984' of 1.25" HDPE Fiber. There will be a minimum of 36" of cover for all bored lines. Lines will be installed on all following roads: Sunbright Blvd, Baker Lane, Everglade Drive, Betony Loop, and Cenizio Drive, etc
TRN-2022-5486-UTL	Frontier to install buried fiber optic totaling of 9,377' of 1.25" HDPE Fiber. There will be a minimum of 36" of cover for all bored lines. Lines will be installed on all following roads: Firecracker Drive, Sundown Avenue, Sunbright Blvd, and Sunwheat Avenue.

Attachments

Permit
 Site Plan
 Permit
 Site Plan

Permit
Site Plan
Permit
Site Plan
Permit
Site Plan



AGENDA ITEM REQUEST FORM: G.29.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Shari Miller

Sponsor:

Commissioner Ingalsbe

Agenda Item:

Authorize payment to Card Service Center in the amount of \$593.28 for lodging at the Texas PRIMA conference for the Human Resources Department where no purchase order was issued as required per the Hays County Purchasing Policy. **INGALSBE/MILLER**

Summary:

A Hays County HR employee attended the Texas PRIMA conference in November 2022 where there were lodging charges of \$593.28. There was no purchase order requested per Hays County Purchasing Policy prior to the charges being incurred.

Fiscal Impact:

Amount Requested: \$593.28

Line Item Number: 001-677-00.5551

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: No

G/L Account Validated Y/N?: Yes, Continuing Education Expense

New Revenue Y/N?: N/A

Comments:

AttachmentsEmbassy Suites invoice



AGENDA ITEM REQUEST FORM: G.30.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Jennifer Doinoff

Sponsor:

Commissioner Ingalsbe

Agenda Item:

Authorize payment to ODP Business Solutions, LLC. in the amount of \$828.32 for the Elections Office related to office supplies, in which no purchase order was issued as required per the Hays County Purchasing Policy. **INGALSBE/DOINOFF**

Summary:

The Election's Office ordered office supplies without obtaining a purchase order as required per policy.

Fiscal Impact:

Amount Requested: \$828.32

Line Item Number: 001-655-00.5211

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: No

G/L Account Validated Y/N?: Yes, Office Supplies Expense

New Revenue Y/N?: N/A

Comments:

AttachmentsODP Business Solutions Invoice



AGENDA ITEM REQUEST FORM: G.31.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Kennedy

Sponsor:

Commissioner Ingalsbe

Agenda Item

Ratify General Counsel's execution of an elevator inspection report for the elevator located at the LBJ Museum, 131 N. Guadalupe St., San Marcos, TX. **INGALSBE**

Summary

The deadline for signing the inspection report was 12/16/22. The inspection found no problems with the equipment.



AGENDA ITEM REQUEST FORM: G.32.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:****Sponsor:**

Commissioner Smith

Agenda Item:

Authorize execution of an amended Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Dripping Springs Education Foundation originally approved on or about November 22, 2022. **SMITH**

Summary:

Funds can only be used by Grantee for working capital to mitigate and recover from the extraordinary expense and revenue loss resulting from the shutdowns and other direct and indirect impacts of COVID-19.

Fiscal Impact:

Amount Requested: N/A

Line Item Number: 011-763-99-159.5600_010

Budget Office:

Source of Funds: American Rescue Plan (ARPA) Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Project Contributions

New Revenue Y/N?: N/A

Comments:

Attachments

Amended ARPA Agreement - DSEF

DSEF - PW



AGENDA ITEM REQUEST FORM: G.33.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Sheriff Gary Cutler

Sponsor:

Commissioner Ingalsbe

Agenda Item:

Authorize a purchasing waiver for the Sheriff's Office to utilize Magnet Forensics for investigative purposes and authorize execution of a yearly service agreement valued at \$3,730.00.

INGALSBE/CUTLER**Summary:**

The Sheriff's Office utilizes Magnet Forensics for investigative purposes and is requesting approval of a yearly service agreement valued at \$3,730.00. No additional funds are needed; funding is available in the Sheriff's Office Software Maintenance and Licensing general ledger.

Fiscal Impact:

Amount Requested: \$3,730/year

Line Item Number: 001-618-00.5429

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Requires a waiver to the purchasing policy requirement of three quotes.

G/L Account Validated Y/N?: Yes, Software Maintenance and Licensing Expense

New Revenue Y/N?: N/A

Comments:

AttachmentsMagnet Forensics Quote



AGENDA ITEM REQUEST FORM: G.34.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Marisol Villarreal-Alonzo

Sponsor:Commissioner Ingalsbe

Agenda Item:

Authorize the execution of an Engagement Letter with ABIP, PC for services related to the Fiscal Year 2022 Hays County Annual Financial Audit. **INGALSBIE/VILLARREAL-ALONZO**

Summary:

ABIP, PC was awarded a one-year contract with four one-year renewal options for financial auditing services pursuant to RFQ 2022-Q05. ABIP, PC will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements. Funds are budgeted during the budget process for this service.

Fiscal Impact:

Amount Requested: \$52,761.00

Line Item Number: 001-645-00.5442

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes, RFQ 2022-Q05, Auditing Services

G/L Account Validated Y/N?: Yes, Independent Audit

New Revenue Y/N?: N/A

Comments:

AttachmentsFY22 Engagement Letter



AGENDA ITEM REQUEST FORM: G.35.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Vickie Dorsett

Sponsor:

Judge Becerra

Agenda Item:

Amend various departmental operating, special revenue and capital project budgets in preparation for the County's Fiscal Year 2022 year-end process. **BECERRA/DORSETT**

Summary:

These budget amendments are line item transfers within various departments and special revenue funds. No additional funds are required.

Fiscal Impact:

Amount Requested: N/A

Line Item Number: Various

Budget Office:

Source of Funds: Various

Budget Amendment Required Y/N?: Yes

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Various

New Revenue Y/N?:

Comments:



AGENDA ITEM REQUEST FORM: G.36.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Jerry Borcharding

Sponsor:

Judge Becerra

Agenda Item

Ratify the cancelation of RFP 2023-P01 Traffic Signal Maintenance effective December 15, 2022.

BECERRA/BORCHERDING

Summary

On November 22, 2022, the Commissioner Court approved the specifications and approved Purchasing to solicit for RFP 2023-P01 Traffic Signal Maintenance. Hays County is canceling RFP 2023-P01 Traffic Signal Maintenance effective December 15, 2022, due to a change in the project scope of work.



AGENDA ITEM REQUEST FORM: G.37.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Joanne Prado

Sponsor:Commissioner Ingalsbe

Agenda Item:

Authorize payment to ODP Business Solutions, LLC. in the amount of \$688.95 for the Justice of the Peace Precinct 1 Place 1 Office related to office supplies in which no purchase order was issued as required per the Hays County Purchasing Policy. **INGALSBE/PRADO**

Summary:

The Justice of the Peace Precinct 1, Place 1's Office ordered office supplies without obtaining a purchase order as required per policy.

Fiscal Impact:

Amount Requested: \$688.95

Line Item Number: 001-625-00.5211

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: No

G/L Account Validated Y/N?: Yes, Office Supplies Expense

New Revenue Y/N?: N/A

Comments:

AttachmentsInvoice



AGENDA ITEM REQUEST FORM: G.38.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

John Ellen, Constable Pct 5

Sponsor:

Commissioner Smith

Agenda Item

Approve and confirm the appointment of David Gamble as a regular full-time Deputy Constable in the Hays County Constable Precinct 5 Office. **SMITH/ELLEN**

Summary

Pursuant to Local Government Code Chapter 86, Subchapter B 86.011 (a) The Commissioner's Court shall approve and confirm the appointment of a Deputy Constable.

Sec. 86.011. APPOINTMENT OF DEPUTY CONSTABLE.

(a) An elected constable who desires to appoint a deputy must apply in writing to the commissioners court of the county and show that it is necessary to appoint a deputy in order to properly handle the business of the constable's office that originates in the constable's precinct. The application must state the name of the proposed deputy. The commissioners court shall approve and confirm the appointment of the deputy only if the commissioners court determines that the constable needs a deputy to handle the business originating in the precinct.

(b) Each deputy constable must qualify in the manner provided for deputy sheriffs.

(c) The constable is responsible for the official acts of each deputy of the constable. The constable may require a deputy to post a bond or security. A constable may exercise any remedy against a deputy or the deputy's surety that a person may exercise against the constable or the constable's surety.

(d) A person commits an offense if the person:

(1) serves as a deputy constable and the person has not been appointed as provided by Subsection (a); or

(2) is a constable and issues a deputyship without the consent and approval of the commissioners court.

(e) An offense under Subsection (d) is punishable by a fine of not less than \$50 or more than \$1,000. Deputy Constable David Gamble will fill the budgetary approved position in the Constable, Pct. 5 Office.



AGENDA ITEM REQUEST FORM: G.39.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:****Sponsor:** Commissioner Ingalsbe

Agenda Item:

Authorize a purchasing waiver for the Constable Pct. 1 Office to utilize PVP Communications to purchase two motor helmet communication kits valued at \$3,587.98. **INGALSBE/PETERSON**

Summary:

The Constable's Office needs to purchase two new Helmet Kits and Mic systems for the motor unit. PVP Communications has the required helmet system for sending and receiving communications that is compatible with the LCRA radio systems.

Fiscal Impact:

Amount Requested: \$3,587.98

Line Item Number: 001-635-00.5715_400

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Requires a purchasing policy waiver from obtaining three quotes.

G/L Account Validated Y/N?: Yes, Communication Equipment Operating Expense

New Revenue Y/N?: N/A

Comments:

Attachments

PVP Communications Quote



AGENDA ITEM REQUEST FORM: I.1.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:** Jerry Borcharding, P.E., Transportation Director**Sponsor:** Commissioner Smith

Agenda Item:

Discussion and possible action to authorize the Court to execute a Contract Amendment No. 3 in the amount of \$100,000.00 to the Professional Services Agreement with Doucet & Associates, Inc. for the Darden Hill Road at Sawyer Ranch Roundabout project in Precinct 4, as part of the 2016 Road Bond Program, utilizing a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(4). **SMITH/BORCHERDING**

Summary:

The requested Contract Amendment increases the contract compensation cap by \$100,000.00 from \$758,000.00 to \$858,000.00. This will allow for the execution of Supplemental #5 to Work Authorization #1 which authorizes support efforts towards two condemnation hearings, modification to plans, additional survey services for the subpoena, and additional bid phase services. The cap increase also includes budget for construction phase services when necessary. This effort will be funded through the 2016 Road Bond Program project number 20-867-034. The Contract Amendment also updates the Exhibit D - Rate Schedule from the original contract executed on October 30, 2018, utilizing the CPI Rate Adjustment language in the master contract.

Fiscal Impact:

Amount Requested: \$100,000.00

Line Item Number: 035-804-96-867.5621_700

Budget Office:

Source of Funds: 2016 Voter Approved Road Bond (issued in 2019)

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Requires a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(4)

G/L Account Validated Y/N?: Yes, Engineering Capital Outlay

New Revenue Y/N?: N/A

Comments:

Attachments

Amendment #3



AGENDA ITEM REQUEST FORM: I.2.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:** Jerry Borcharding, P.E., Transportation Director**Sponsor:** Commissioner Shell

Agenda Item:

Discussion and possible action to authorize the County Judge to execute an Interlocal Agreement among Hays County, Frontier and Zayo relating to the County's RM 12 at RM 3237 intersection improvement project and amend the budget accordingly. **SHELL//BORCHERDING**

Summary:

Hays County is developing the RM 12 at RM 3237 intersection improvements project in cooperation with the Texas Department of Transportation (TxDOT). This project is an element of the County's 2016 Road Bond Program. Hays County, Frontier and Zayo have coordinated on the development and cost for a shared duct bank to be utilized by both utilities and which would be bid and constructed jointly with the construction of the intersection improvements. The total cost for the construction of the shared duct bank is currently estimated to be \$29,011.20 and would be the joint and equal responsibility of Frontier and Zayo. Frontier executed the Interlocal Agreement on October 17, 2022 and Zayo executed the Interlocal Agreement on December 12, 2022. The Interlocal Agreement would memorialize the roles and responsibilities of Hays County, Frontier and Zayo regarding construction of the shared duct bank and reimbursement to the County for the costs associated with the construction of the shared duct bank. Project development is complete, and it is anticipated that the project will be let for construction in early 2023 and begin construction in spring 2023.

Fiscal Impact:

Amount Requested: None

Line Item Number: 035-803-96-768.4610/5611_400

Budget Office:

Source of Funds: Contributions

Budget Amendment Required Y/N?: Yes

Comments: N/A

(\$29,012) - Increase Contributions 035-803-96-768.4610

\$29,012 - Increase Construction_Operating 035-803-96-768.5611_400

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Interlocal Agreement

G/L Account Validated Y/N?: Yes, Construction Operating Expense

New Revenue Y/N?: Yes, Contributions
Comments:

Attachments

RM 12 at RM 3237 ILA with Frontier and Zayo



AGENDA ITEM REQUEST FORM: I.3.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:****Sponsor:**

Commissioner Smith

Agenda Item:

Discussion and possible action to authorize the County Judge to execute an Interlocal Agreement between Hays County and Mountain City, TX, related to the maintenance of roadways within the corporate limits of Mountain City. **SMITH**

Summary:

The ILA calls for the City to cover all material costs, while the County will provide labor and equipment.

Fiscal Impact:

Amount Requested: N/A

Line Item Number: 020-710-00]

Budget Office:

Source of Funds: Road & Bridge General Fund

Budget Amendment Required Y/N?: No

Comments: No additional labor forces required.

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A, Interlocal Agreement

G/L Account Validated Y/N?: TBD, Road and Bridge Expenses

New Revenue Y/N?: Yes, Amount TBD per road project.

Comments:

Attachments

Mt. City ILA

Exhibit A



AGENDA ITEM REQUEST FORM: I.4.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Jerry Borcharding

Sponsor:

Commissioner Jones

Agenda Item

Discussion and possible action to consider the acceptance of road construction & surface drainage improvements, and acceptance of the 2-year maintenance bond #GM213853 in the amount of \$91,193.66 for Emma Park subd., Phase 1. **JONES/BORCHERDING**

Summary

Staff recommends acceptance of construction of roads and drainage improvements within the County ROW, and all regulatory signage as posted. An engineer's concurrence letter and as-built construction plans have been received. The Transportation Department has inspected and approved the improvements and will monitor the revegetation efforts for all disturbed areas within County ROW. Fiscal surety was not issued/posted for this phase, therefore there isn't anything to release.

Attachments

Backup documents for Emma Park subd., Phase 1



AGENDA ITEM REQUEST FORM: I.5.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Jerry Borcharding

Sponsor:

Commissioner Jones

Agenda Item

Discussion and possible action to consider the acceptance of road construction & surface drainage improvements, and release of the subdivision bond #CNB-41041-00 in the amount of \$165,621.80 for Anthem subd., Phase 1C-3 (to be privately-maintained). **JONES/BORCHERDING**

Summary

Staff recommends acceptance of construction of roads and drainage improvements within the ROW, and all regulatory signage as posted. An engineer's concurrence letter and as-built plans have been received. The Transportation Department has inspected and approved the improvements. The roads within this section will be privately-maintained.

Attachments

Backup documents for Anthem subd., Phase 1C-3



AGENDA ITEM REQUEST FORM: I.6.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

BORCHERDING

Sponsor:

Commissioner Smith

Agenda Item

Discussion and possible action to accept Site Improvement Performance Bond No. 800147965 for street and drainage improvements in the amount of \$644,362.78 for the Caliterra, Phase 5, Section 14 subdivision. **SMITH/BORCHERDING**

Summary

The final plat for the Caliterra, Phase 5, Section 14 subdivision has been reviewed under the interlocal cooperation agreement with the City of Dripping Springs and has been approved by County staff. While the plat has been approved administratively, formal acceptance of fiscal surety is required by Commissioners Court action.

Attachments

Plat
Performance Bond



AGENDA ITEM REQUEST FORM: J.1.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Jones

Agenda Item

PLN-1897-NP; Discussion and possible action regarding the final determination for the Prairie Lakes Subdivision, Phase 1, Section 2, Final plat. Post fiscal surety for street and drainage improvements. **JONES/MACHACEK**

Summary

Prairie Lakes, Phase 1, Section 1 is a proposed final plat across 23.561 acres located off Williamson and Satterwhite Road in Kyle, within Precinct 2, and within the City of Niederwald extraterritorial jurisdiction.

This project proposes 140 total lots: 138 residential lots and 2 open space/drainage easement lots. Water and Wastewater Utility will be provided by the City of Kyle.

Attachments

Plat

Location Map

Performance Bond

Conditional Approval Letter



AGENDA ITEM REQUEST FORM: J.2.

Hays County Commissioners Court

Date: 12/20/2022**Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Jones

Agenda Item

PLN-1734-NP; Discussion and possible action regarding the final determination for the Prairie Lakes Subdivision, Phase 1, Section 1, Final plat. Post fiscal surety for street and drainage improvements. **JONES/MACHACEK**

Summary

Prairie Lakes, Phase 1, Section 1 is a proposed final plat across 37.623 acres located off Williamson and Satterwhite Road in Kyle, within Precinct 2, and within the City of Niederwald extraterritorial jurisdiction.

This project proposes 157 total lots: 148 residential, 7 open space/drainage, 1 lift station, and 1 amenity center lot. Water and Wastewater Utility will be provided by the City of Kyle.

Attachments

Plat
Location Map
Approved with Conditions Letter
Performance Bond



AGENDA ITEM REQUEST FORM: J.3.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Smith

Agenda Item

PLN-1595-NP Anthem Phase 1C, Revised Preliminary Plan. Discussion and possible action to approve the revised preliminary plan. **SMITH/MACHACEK**

Summary

Anthem Phase 1C Revised Preliminary Plan is a 5 lot subdivision with one amenity center lot, two open space lots, one right-of-way lot, and one condominium lot consisting of 126 units, all across 31.174 acres. The site is located off of FM 150 in Precinct 4.

The revision comes from a change in lot and roadway layout and proposed development, as compared to the previously approved Preliminary Plan for Anthem Phase 1 in May 2017 and approved Revised Preliminary Plan for Phase 1 in February 2020, where Phase 1C consisted of Drainage Space, Public Utility Easements, and Detached Single Family space.

All residential lots will be served by City of Kyle for Water and Wastewater.

Attachments

Plan

Location Map



AGENDA ITEM REQUEST FORM: J.4.

Hays County Commissioners Court

Date: 12/20/2022**Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Smith

Agenda Item

PLN-2072-NP; Discussion and possible action regarding the Springlake Oaks Subdivision preliminary plat. **SMITH/MACHACEK**

Summary

Springlake Oaks Subdivision, Prelim, also known as "Tract 50, Springlake" is a part of an unrecorded subdivision located off RR 12 on Springlake Drive in Dripping Springs and in Precinct 4. The proposed subdivision will establish nine (9) lots across 9.85 acres. Water utility will be accomplished by Dripping Springs Water Supply Corporation (DSWSC) and wastewater utility will be accomplished by individual on-site sewage facilities.

Attachments

Plat
Location Map
Cover Letter
Technical Review Comments Letter



AGENDA ITEM REQUEST FORM: J.5.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Shell

Agenda Item

PLN-1979-NP; Discussion and possible action regarding the Vista West Ranches, Lots 1B-1, 1B-2, 2A-1 and 2A-2, Final Plat. **SHELL/MACHACEK**

Summary

Vista West Ranches, Lots 1B-1, 1B-2, 2A-1 and 2A-2, Final is a proposed four (4) lot plat across 23.00 acres. The project site is located off of McGregor Lane in Dripping Springs and within Precinct 3.

Water utility will be achieved by individual private wells. Wastewater treatment will be accomplished by advanced individual on-site sewage facilities.

Attachments

Plat

Location Map

Tech Review Comment Letter



AGENDA ITEM REQUEST FORM: J.6.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Colby Machacek, County Planner

Sponsor:

Commissioner Smith

Agenda Item

PLN-2056-NP; Discussion and possible action regarding the Dry Creek Estates final plat.

SMITH/MACHACEK

Summary

Dry Creek Estates, is a proposed subdivision plat across 7 acres off of Brownson Lane in Driftwood and Precinct 4. Water utility will be accomplished by private wells and wastewater treatment will be accomplished by an individual on-site sewage facility.

Attachments

Plat

Location Map

Cover Letter



AGENDA ITEM REQUEST FORM: J.7.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Smith

Agenda Item

PLN-2093-NP; Discussion and possible action regarding the Hawk Ridge, Phase 2, Preliminary plan. **SMITH/MACHACEK**

Summary

Hawk Ridge, Phase 2 is a proposed 27 lot subdivision located off of Evergreen Way in Austin and in Precinct 4. 26 lots are proposed for residential use and 1 lot is proposed for a Common Space Amenity lot.

Proposed roadways within this preliminary plan will be privately maintained.

Water service will be provided by West Travis County PUA. Wastewater treatment will be accomplished by individual on-site sewage facilities.

Attachments

Plan

Location Map

Technical Review Comment Letter



AGENDA ITEM REQUEST FORM: J.8.

Hays County Commissioners Court

Date: 12/20/2022**Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Smith

Agenda Item

PLN-2101-NP; ; Discussion and possible action regarding the Springlake, Lots 147-A & 147-B final plat. **SMITH/MACHACEK**

Summary

Springlake, Lots 147-A & 147-B, also known as "Tract 147, Springlake" is a unrecorded subdivision located off RR 12 on Spring Valley Drive in Dripping Springs and in Precinct 4. The proposed subdivision will establish two (2) lots across 4.78 acres. Water utility will be accomplished by Dripping Springs Water Supply Corporation (DSWSC) and wastewater utility will be accomplished by individual on-site sewage facilities.

Attachments

Plat

Location Map

Cover Letter

Technical Review Comments Letter



AGENDA ITEM REQUEST FORM: J.9.

Hays County Commissioners Court

Date: 12/20/2022**Requested By:**

Colby Machacek, County Planner

Sponsor:

Commissioner Smith

Agenda Item

PLN-2078-PC; Call for a Public Hearing on January 3rd, 2023, followed by discussion and possible action regarding Hawk Ridge, Ph 1, Blk B, Lots, 11, 17 & 18, Replat. **SMITH/MACHACEK**

Summary

Hawk Ridge, Ph 1, Blk B, Lots, 11, 17 & 18, Replat. is a recorded subdivision located off of Nutty Brown Rd. on Evergreen Way in Dripping Spring in Precinct 4. The proposed replat will establish eight (8) lots across 9.73 acres. Water utility will be accomplished by West Travis Public Utility Agency (WTPUA) and wastewater will be accomplished by individuals on-site sewage facilities.

Attachments

Plat

Location Map

Cover Letter



AGENDA ITEM REQUEST FORM: J.10.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Marcus Pacheco

Sponsor:

Commissioner Shell

Agenda Item

PLN-2112-PC; Hold a Public Hearing followed by discussion and possible action regarding the High View Ranch, Lot 5, Replat. **SHELL/PACHECO**

Summary

High View Ranch is a recorded subdivision located off of Avenida High View Road, a privately maintained roadway in Driftwood, Texas and Precinct 3.

The revised plat of Lot 5 will create two lots, Lots 5A and 5B, across 73.52 acres.

Water service will be accomplished by Individual Private Wells and/or Rainwater Collection.

Wastewater service will be accomplished by Individual On-Site Sewage Facilities

Attachments

Plat

Location Map

County Letter



AGENDA ITEM REQUEST FORM: K.1.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Cynthia Millonzi

Sponsor:

Judge Becerra

Agenda Item:

Discussion and possible action to authorize the County Judge to execute a Remote Marriage Licensing Contract with GovOS for the County Clerk's Office and amend the budget accordingly. **BECERRA/CARDENAS**

Summary:

Background: Texas Legislature approved Remote Marriage Licenses in 2021 but requires County Clerks to become certified.

OCA has certified Hays County Clerk's office as long as teamed with GovOS, which is the only company certified by OCA to provide RML services in Texas to date.

IAW county policy and in conjunction with the auditors' office, quotations were requested from multiple firms including Swagit, Fidlar, Tyler and GovOS.

Swagit declined to bid as they do not currently have the capability and do not plan to invest in this service at this time.

Fidlar submitted a quote for \$25K one-time charge plus \$9,770 for Years 1 and 2 and \$10,385 for Year 3. They have not been certified in Texas, and they have not submitted an application for certification as a partner to any county clerk's office in Texas.

Tyler submitted a quote for \$4,200, but it was for only one small part of the Remote Marriage License process only capturing online signature. Tyler has stated they are working on developing the capability but do not yet have it. They must develop the program and then obtain certification. It is unlikely they will have a fully developed program before 2 years from now.

GovOS submitted a quotation for \$12,000 per year for 3 Years. They will also charge applicants and \$10 convenience fee. The Texas Office of Administration has certified GovOS and has said that GovOS is currently the only company that has been certified or that has applied for certification. RML services has the potential to increase revenue as applicants can submit from other states and countries.

Fiscal Impact:

Amount Requested: \$36,000 (3 year term)

Line Item Number: 101-617-10.5429

Budget Office:

Source of Funds: Records Management & Archive Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$12,000 - Increase Software Licensing 101-617-10.5429
(\$12,000) - Decrease Contract Services 101-617-10.5448

Auditor's Office:

Purchasing Guidelines Followed Y/N?:

G/L Account Validated Y/N?:

New Revenue Y/N?:

Comments:

Attachments

Gov OS Proposal
OCA Certification for Hays
Terms
Fidlar
Tyler



AGENDA ITEM REQUEST FORM: K.2.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:****Sponsor:**

Commissioner Ingalsbe

Co-Sponsor:

Commissioner Shell

Agenda Item:

Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Maxwell Special Utility District regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **INGALSBE/SHELL**

Summary:

Grant funds can only be used by the Grantee for professional service and contractual expenditures related to the installation of a generator as outlined in the subrecipient agreement.

Attachment: Grant Agreement
Maxwell SUD PW

Fiscal Impact:

Amount Requested: \$50,000.00

Line Item Number:

Budget Office:

Source of Funds: American Rescue Plan (ARPA) Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

(\$50,000) - Increase Intergovernmental Revenue 011-763-99-179.4301

\$50,000 - Increase Maxwell SUD Contract Services 011-763-99-179.5448

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Contract Services

New Revenue Y/N?: Yes, ARPA Second Tranche

Comments:

Attachments

ARPA Maxwell SUD Agreement
Exhibit B - Supplemental Conditions

Exhibit C - Sample Expenditure Report
MSUD PW



AGENDA ITEM REQUEST FORM: K.3.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:****Sponsor:**

Commissioner Jones

Agenda Item:

Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Hays County Food Bank, Inc regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **JONES**

Summary:

Grant funds can only be used by the Grantee for professional services and contractual expenditures related to the construction of a new facility as outlined in the subrecipient agreement to meet the needs of the County impacted by COVID-19.

Attachment: Grant Agreement

Hays County Food Bank PW

Fiscal Impact:

Amount Requested: \$1,199,008.82

Line Item Number: 011-763-99-178.5303/5448

Budget Office:

Source of Funds: American Rescue Plan (ARPA) Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

(\$1,199,009) - Increase Intergovernmental Revenue 011-763-99-178.4301

\$88,000 - Increase Professional Services 011-763-99-178.5303

\$1,111,009 - Increase Contract Services 011-763-99-178.5448

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes

New Revenue Y/N?: Yes, ARPA Second Tranche

Comments:

Attachments

ARPA HCFB Agreement

Exhibit B - Supplemental Conditions
Exhibit C - Sample Expenditure Report
Food Bank PW



AGENDA ITEM REQUEST FORM: K.4.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:****Sponsor:**

Commissioner Shell

Agenda Item:

Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Wimberley Emergency Medical Services Systems, Inc. regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **SHELL**

Summary:

Funds can only be used by Grantee for working capital and capital expenses as outlined in the agreement to mitigate and recover from the extraordinary expense and revenue loss resulting from the shutdowns and other direct and indirect impacts of COVID-19.

Attachment: Grant Agreement
Wimberley EMS PW

Fiscal Impact:

Amount Requested: \$242,157.00

Line Item Number: 011-763-99-159.5600_014

Budget Office:

Source of Funds: American Rescue Plan (ARPA) Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$242,157 - Increase Wimberley EMS Project Contribution 011-763-99-159.5600_014

(\$242,157) - Decrease ARPA Operating Expense 011-763-99-159.5301

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Project Contributions

New Revenue Y/N?: N/A

Comments:

Attachments

ARPA Agreement WEMS

WEMS PW



AGENDA ITEM REQUEST FORM: K.5.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:****Sponsor:**

Commissioner Smith

Agenda Item:

Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and Friends of the Pound House regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **SMITH**

Summary:

Grant funds can only be used by the Grantee for working capital to mitigate and recover from the extraordinary expenses and revenue loss resulting from shutdowns and other direct and indirect impacts of COVID-19.

Attachment: Grant Agreement
Friends of the Pound House PW

Fiscal Impact:

Amount Requested: \$50,000.00

Line Item Number: 011-763-99-159.5600_013

Budget Office:

Source of Funds: American Rescue Plan Fund (ARPA)

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$50,000 - Increase Friends of the Pound House Project Contribution 011-763-99-159.5600_013

(\$50,000) - Decrease ARPA Operating Expense 011-763-99-159.5301

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Project Contributions

New Revenue Y/N?: N/A

Comments:

Attachments

ARPA Agreement - Friends of the Pound House

Friends of the Pound House PW



AGENDA ITEM REQUEST FORM: K.6.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Jennifer Doinoff

Sponsor:

Judge Becerra

Agenda Item

Canvass the totals of the Hays County District Attorney recount as provided by the recount committee. **BECERRA/DOINOFF**

Summary

Pursuant to TEC 213.033, the canvassing authority must conduct a canvassing for the office recounted as soon as practicable after the conclusion of the recount if the vote totals are different.

Attachments

Pct by Pct



AGENDA ITEM REQUEST FORM: K.7.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:**

Jerry Borcharding

Sponsor:

Commissioner Shell

Agenda Item

Discussion and possible action to adopt a resolution that Hays County will construct and maintain an entry road to the Sentinel Peak Preserve, said road to be constructed to Comal County standards, and authorize the county engineer to sign the plat on behalf of Hays County.

SHELL/BORCHERDING**Summary**

As part of a plat submittal to Comal County to establish the entry road to the Sentinel Peak Preserve, Comal County has requested Hays County Commissioners Court adopt a resolution that Hays County will construct the road to Comal County standards and will maintain the road. To create this access to the Preserve, Hays County will be making improvements to the existing El Rancho Cima Road as well as constructing a new road to be known as Sentinel Peak.

Attachments

El Rancho Cima Resolution
Plat



AGENDA ITEM REQUEST FORM: K.8.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

Shell

Sponsor:

Commissioner Shell

Agenda Item:

Discussion and possible action to approve a sponsorship of \$5,000.00 for the Hill Country Alliance's Hill Country Leadership Institute Program and designate Commissioner Lon Shell as Hays County's participant and amend the budget accordingly. **SHELL**

Summary:

The goal of the Leadership Institute is to engage, empower, connect, and inspire local leaders dedicated to the long-term vitality of the Hill Country. The Leadership Institute will tackle some of the most pressing challenges our region is facing with real tools and meaningful relationships. Hays County has seen some of the fastest growth in the Hill Country in recent years, and we are all too aware of the challenges we face regionally. We need locally driven, creative and collaborative solutions to successfully tackle those challenges and ensure a bright future for our region's water resources, land health, economic vitality and quality of life. The Leadership Institute will run from January 2023 through October 2023. Meeting once per month (on the third Thursday of the month) in person.

The sponsorship will allow one representative of Hays County to participate in the Leadership Institute.

Fiscal Impact:

Amount Requested: \$5,000.00

Line Item Number: 170-657-00.5600

Budget Office:

Source of Funds: Infrastructure Improvement Fee Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$5,000 - Increase Project Contributions 170-657-00.5600

(\$5,000) - Decrease Contract Services 170-657-00.5448

Auditor's Office:

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Project Contributions Expense

New Revenue Y/N?: N/A
Comments:

Attachments

Leadership Institute



AGENDA ITEM REQUEST FORM: K.9.

Hays County Commissioners Court**Date:** 12/20/2022**Requested By:**

CUTLER

Sponsor:

Commissioner Shell

Agenda Item:

Discussion and possible action authorizing the County Judge to execute an Agreement between Axon Enterprise, Inc. and Hays County, effective April 1, 2023, to utilize Sourcewell Contract #010720-AXN. **SHELL/CUTLER**

Summary:

On May 12, 2020, the Hays County Commissioner Court approved a Master Services Agreement with Axon Enterprise, Inc. related to the Law Enforcement In-Car Camera System and Body Worn Camera-Taser Program. The Sheriff's Office is requesting to upgrade the current Fleet 2 hardware to Axon's Fleet 3 hardware to utilize new software capabilities that are unavailable on the Fleet 2 hardware, and to secure Axon's current pricing. Hays County's current Agreement with Axon Enterprise, Inc. is through their Buyboard contract #648-21 until March 31, 2023. The new Agreement will go into effect on April 1, 2023, with Axon Enterprise, Inc. will be pursuant to their Sourcewell contract #010720-AXN.

Fiscal Impact:

Amount Requested: \$6,865,520.59 (7 1/2 year term)

Line Item Number: 001-618-00.5429

001-618-03.5429

Budget Office:

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Software Maintenance and Licensing Expense

New Revenue Y/N?: N/A

Comments:

Attachments

Axon Quote

Sourcewell - Axon Agreement



AGENDA ITEM REQUEST FORM: L.1.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor:

Judge Becerra

Agenda Item

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property associated with Parks and Open Space Projects being considered by Hays County. Possible discussion and/or action may follow in open court. **BECERRA**

Summary

Additional information will be provided during Executive Session.



AGENDA ITEM REQUEST FORM: L.2.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:****Sponsor:**

Commissioner Ingalsbe

Agenda Item

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation to consider a resolution determining the necessity and authorizing the use of the County's power of eminent domain to acquire: (1) fee simple title to approximately 0.133 acre (Parcel 6); (2) a water and wastewater easement interest in and to approximately 0.018 acre; (3) a water and wastewater easement interest in and to approximately 0.332 acre; and (4) a wastewater easement interest in and to approximately 0.021 acre from property located along FM 621, owned by HK Baugh Ranch, LLC, and which is required for the construction of the proposed FM 621 roadway improvements and utility adjustments, and take other appropriate action (Parcel 6). Possible action to follow in open court. **INGALSBE**

Summary



AGENDA ITEM REQUEST FORM: L.3.

Hays County Commissioners Court**Date: 12/20/2022****Requested By:****Sponsor:**

Commissioner Ingalsbe

Agenda Item

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation to consider a resolution determining the necessity and authorizing the use of the County's power of eminent domain to acquire: (1) fee simple title to two tracts totaling approximately 1.069 acres (Parcel 7); (2) a water and wastewater easement interest in and to three tracts totaling approximately 0.112 acres; (3) a water and wastewater easement interest in and to approximately 0.398 acre; and (4) a wastewater easement interest in and to approximately 0.04 acre, from property located along FM 621, owned by HK Riley's Point, LLC, and which is required for the construction of the proposed FM 621 roadway improvements and utility adjustments, and take other appropriate action (Parcel 7). Possible action to follow in open court. **INGALSBE**

Summary



AGENDA ITEM REQUEST FORM: L.4.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor:

Commissioner Ingalsbe

Agenda Item

Executive Session pursuant to 551.071 of the Texas Government Code: consultation with counsel regarding the County's Reinvestment Zone Policy; and regarding Tax Increment Reinvestment Zone (TIRZ) #2 in Kyle. Possible action may follow in open court. **INGALSBE**

Summary

Additional information will be presented in Executive Session.



AGENDA ITEM REQUEST FORM: L.5.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Tammy Crumley

Sponsor:

Commissioner Ingalsbe

Agenda Item

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property located at 101 Thermon Drive, San Marcos. Possible discussion and/or action may follow in open court. **INGALSBE**

Summary

Additional information will be presented in Executive Session.



AGENDA ITEM REQUEST FORM: L.6.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor:

Commissioner Ingalsbe

Agenda Item

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property located at 2400 N IH 35, San Marcos. Possible discussion and/or action may follow in open court. **INGALSBE**

Summary

Additional information will be presented in Executive Session



AGENDA ITEM REQUEST FORM: L.7.

Hays County Commissioners Court

Date: 12/20/2022

Requested By:

Sponsor:

Commissioner Ingalsbe

Agenda Item

Executive Session pursuant to Section 551.071 of the Texas Government Code: consultation with counsel regarding Hays County's Intergovernmental Inmate Housing Agreement with Haskell County, Texas and Lasalle Corrections West, LLC. **INGALSBE**

Summary

TO BE PROVIDED IN EXECUTIVE SESSION.
