

**Commissioners Court – OCTOBER 25, 2022**  
**NOTICE OF A MEETING OF THE**  
**COMMISSIONERS COURT OF HAYS COUNTY, TEXAS**



This Notice is posted pursuant to the Texas Open Meetings Act. (VERNON'S TEXAS CODES ANN. GOV. CODE CH.551). The Hays County Commissioners Court will hold a meeting at **9:00 A.M.** on **OCTOBER 25, 2022**, in the Hays County Courthouse, Room 301, San Marcos, Texas. An Open Meeting will be held concerning the following subjects:

A. **CALL TO ORDER**

B. **INVOCATION**

C. **PLEDGE OF ALLEGIANCE - Pledge of Allegiance to the American Flag & Pledge of Allegiance to the Texas Flag**

D. **ROLL CALL**

E. **PUBLIC COMMENTS**

At this time 3-MINUTE comments will be taken from the audience on Non-Agenda related topics. To address the Court, please submit a Public Participation/ Witness Form to the County Clerk. Please Complete the Public Participation/ Witness Form in its Entirety.

NO ACTION MAY BE TAKEN BY THE COURT DURING PUBLIC COMMENTS .

F. **PRESENTATIONS & PROCLAMATIONS**

1. Adopt a Proclamation recognizing Kaare & Brenda Remme as Community Resource of the Year. **BECERRA**
2. Adopt a Proclamation recognizing Derrell and Mary Moore as Foster Parents of the Year. **BECERRA**
3. Presentation to the recipient of the Honorary 4-H Award. **SMITH**

G. **CONSENT ITEMS**

The following may be acted upon in one motion.

A Commissioner, the County Judge, or a Citizen may request items be pulled for separate discussion and/or action.

1. Approve payments of County invoices. **VILLARREAL-ALONZO**
2. Approve the payment of Juror checks. **VILLARREAL-ALONZO**

3. Approve the payment of United Healthcare claims. **VILLARREAL-ALONZO**
4. Approve Commissioners Court Minutes of September 20, 2022, September 27, 2022 and October 11, 2022. **BECERRA/CARDENAS**
5. Approve the payment of the October 31, 2022 payroll disbursements in an amount not to exceed \$4,300,000.00 effective October 31, 2022 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized. **BECERRA/RICHEY**
6. Authorize a renewal contract with West Thomson Reuters for legal research resources for the Office of the Hays County Criminal District Attorney and authorize a discretionary exemption pursuant to Texas Local Government Code, Ch. 262.024 (a)(7) (B). **INGALSBE/MAU**
7. Authorize the County Judge to execute an Interlocal Agreement between Hays County and the Texas A&M AgriLife Extension Service for the Feral Hog Abatement Program in the amount of \$7,500.00. **JONES/T.CRUMLEY**
8. Authorize the Parks Department to purchase two 12x24 metal utility sheds for the storage of tools and supplies at Sentinel Peak in the amount of \$9,320.00 (\$4,660 each) and amend the budget accordingly. **SHELL/T.CRUMLEY**
9. Authorize Building Maintenance to purchase three (3) new Automated External Defibrillators (AEDs) for Hays County buildings in the amount of \$6,535.02 and amend the budget accordingly. **SHELL/T.CRUMLEY**
10. Authorize the acceptance of a grant award from the Office of the Governor, State Homeland Security Grant Program in the amount of \$10,000.00 related to HazMat equipment monitoring. **INGALSBE/T.CRUMLEY**
11. Authorize the Local Health Department to purchase a year subscription to Jotform in the amount of \$15,000.00 for questionnaire and survey services needed by the Health Department and amend the budget accordingly. **INGALSBE/T.CRUMLEY**
12. Approve specifications for IFB 2023-B06 Culverts and authorize Purchasing to solicit for bids and advertise. **BECERRA/BORCHERDING**
13. Approve specifications for IFB 2023-B05 Road Building Materials - Cold Mix and authorize Purchasing to solicit for bids and advertise. **BECERRA/BORCHERDING**
14. Approve specifications for IFB 2023-B04 Road Building Materials - Hot Mix and authorize Purchasing to solicit for bids and advertise. **BECERRA/BORCHERDING**
15. Amend the County Judge's operating budget for \$370.25 in travel expenses related to assessment of the Haskell County Detention Contract for outsourcing inmates at the Hays County Jail. **BECERRA**
16. Authorize the County Judge to execute a contract amendment to the Texas Water Development Board, Flood Infrastructure Fund Grant Agreement for the Onion Creek Watershed Study. **JONES/SMITH/T.CRUMLEY/PACHECO**
17. Amend the Transportation Department's budget for road-building materials valued at

\$33,500.00 to receive approximately 320 tons of Limestone Rock Asphalt, Type II, Grade DS material from the Texas Department of Transportation through their FY 2023 County Assist Surplus Program and add to the department's inventory. **JONES/BORCHERDING**

18. Approve the reappointment of Jerry Borcharding, Director of Transportation, as the primary voting member on the Technical Advisory Committee of CAMPO, and Winton Porterfield, Hays County Planner, as the alternate voting member. **JONES**
19. Approve the appointment of Angela Kennedy, City of Buda Engineer, to replace John Nett, as the primary voting member on the Technical Advisory Committee of CAMPO, and appoint Aaron Reed, City of Dripping Springs Public Works Director, as the alternate voting member for the remainder of 2022 and all of 2023. **JONES**
20. Authorize payment to John M. Warren, Inc. for 30 Breakaway Safety Vests in which no purchase order was issued as required per the Hays County Purchasing Policy. **SHELL/BORCHERDING**
21. Authorize acceptance of separate donations each in the amount of \$10,000.00 to the Hays County Fire Marshal's Office and to the Office of Emergency Management, from the Estate of Franklin Sears; amend the budget accordingly; and authorize execution of documents incidental to probate of the Sears estate, with guidance from the Office of General Counsel. **SHELL/MIKE JONES**
22. Approve the appointment of Raschell D. Jarden to the Board of Emergency Services District #9 to replace Bruce Schneider, for a term ending December 31, 2024. **JONES**
23. Amend the Sheriff Drug Forfeiture Fund for the purchase of computer equipment valued at \$7,526.00 for Crime Analyst positions. **INGALSBE/CUTLER**
24. Approve specifications for IFB 2023-B08 Emulsion Oils and authorize Purchasing to solicit for bids and advertise. **BERCERRA/BORCHERDING**
25. Authorize the Information Technology Department to purchase laptops and accessories for the Justice of the Peace Pct. 2, 4 and 5 Offices and amend the budget accordingly. **JONES/SMITH/McGILL**
26. Receive Responses from the Hays County Elections Administrator related to citizen queries about elections. **BECERRA**
31. Authorize General Counsel to execute and record a Special Warranty Deed related to the roadway(s) and easement(s) at Sentinel Peak Preserve. **SHELL**
32. Authorize the Director of Countywide Operations to work with the Sheriff's Office to identify and reserve space for use by the Hays County Brown Santa Program. **SHELL**

H.

<b>ACTION ITEMS</b>
---------------------

I.

<b>ROADS</b>
--------------

1. Hold a public hearing with possible action to establish a 4-way stop location on Crosswinds Parkway at the intersection with Gulfstream Trail in Crosswinds subdivision. **INGALSBE/BORCHERDING**

2. Discussion and possible action to consider the release of the revegetation bond #PB03016800693M in the amount of \$19,781.95 for 6 Creeks subdivision, Phase 1, Section 4A. **SHELL/BORCHERDING**
3. Discussion and possible action to authorize the County Judge to execute the 7th Letter Amendment for a time extension to a Professional Services Agreement (PSA) between Hays County and Lockwood, Andrews and Newman, Inc. executed on or about October 31, 2017 for Right of Way Service for Dacy Lane, Phase II from Amberwood Loop to Hillside Terrace, road widening and realignment project. **JONES/INGALSBE/BORCHERDING**
4. Discussion and possible action to consider the acceptance of road construction & surface drainage improvements, release of the Letter of Credit #SBP702766 in the amount of \$1,042,313.95, acceptance of the 2-year maintenance bond #PB03016800753M in the amount of \$168,217.11, and acceptance of the 1-year revegetation bond #PB03016800753M2 in the amount of \$129,173.00 for Parten Ranch subd., Phase 4. **SMITH/BORCHERDING**
5. Discussion and possible action to authorize the Court to execute a Contract Amendment No. 7 in the amount of \$200,000.00 to the Professional Service Agreement between Hays County and Johnson, Mirmiran, & Thompson, Inc. for professional design services on the FM 110 Middle project in Precinct 1, as part of the TxDOT/Hays County Partnership Program; authorize a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(4) and amend the budget accordingly. **INGALSBE/BORCHERDING**
6. Discussion and possible action to accept Subdivision Bond No. 7901017121 for street and drainage improvements in the amount of \$1,238,375.00 for the Crosswinds, Phase 6A subdivision. **INGALSBE/BORCHERDING**
7. Discussion and possible action to authorize the County Judge to execute a Professional Services Agreement between Hays County and Pape Dawson Engineering for development of Plans, Specifications, and Estimates for improvements to Beback Inn Road in Pct. 1. **INGALSBE/BORCHERDING**

J.

<b>SUBDIVISIONS</b>
---------------------

1. PLN-2011-NP; Weber Estate, Lot 1; Discussion and possible action to approve the final plat. **SMITH/MACHACEK**
2. PLN-1902-PC; Wimberley Campfire 2, Edgewater Section, Lots 267 and 268, Amended; Discussion and possible action to consider granting a variance to Table 10-1 of the Hays County On-Site Sewage Facility Rules. **SHELL/MACHACEK**
3. PLN-2055-PC; Call for a Public Hearing on November 15th 2022, followed by discussion and possible action regarding the Indian Hills Ranch, Lot 9, Replat. **SMITH/MACHACEK**

K.

### MISCELLANEOUS

1. Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and the Court Appointed Special Advocates (CASA) of Central Texas Inc. regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **SMITH**
2. Discussion and possible action to authorize the County Judge to execute an Amendment to the License and Services Agreement with Tyler Technologies, Inc. for the Jury Manager Software. **INGALSBIE/McGILL**
3. Discussion and possible action to authorize renewal of Hays County Auto Liability, Auto Physical Damage, General Liability, Law Enforcement Liability, and Public Official Liability coverage. The annual renewal premium is \$499,084.00 **BECERRA/MILLER**
4. Update to the Commissioners Court regarding the proposed Hays County Public Defender's Office. **INGALSBIE/SHELL**

L.

### EXECUTIVE SESSIONS

The Commissioners Court will announce that it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel to discuss matters of land acquisition, litigation and personnel matters as specifically listed on this agenda. The Commissioners Court may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any other item on this agenda.

1. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of Right of Way located at or near Windy Hill Road in Pct. 2. Possible discussion and/or action may follow in open court. **JONES**

M.

### STANDING AGENDA ITEMS

The Commissioners Court utilizes Standing Agenda Items to address issues that are frequently or periodically discussed in court. This section allows the Court to open the item when a need for discussion arises.

1. Discussion and possible action related to the burn ban. **BECERRA**
2. Discussion related to the Hays County inmate population, to include current population counts and costs. **BECERRA**
3. Discussion of issues related to the Hays County Jail, and the planning of projects pertaining to the public safety facilities needs within the County. Possible action may follow. **INGALSBIE/CUTLER**
4. Discussion and possible action regarding Hays County's use of federal or other grant funding related to COVID-19 response including but not limited to the American Rescue Plan Act (ARPA) and the Emergency Rental Assistance Program (ERAP). **BECERRA**

N.

### ADJOURNMENT



**Posted by 5:00 o'clock P.M. on the 21st day of October, 2022  
COMMISSIONERS COURT, HAYS COUNTY, TEXAS**

---

**CLERK OF THE COURT**

Hays County encourages compliance with the Americans with Disabilities Act (ADA) in the conduct of all public meetings. To that end, persons with disabilities who plan to attend this meeting and who may need auxiliary aids such as an interpreter for a person who is hearing impaired are requested to contact the Hays County Judge's Office at (512) 393-2205 as soon as the meeting is posted (72 hours before the meeting) or as soon as practical so that appropriate arrangements can be made. While it would be helpful to receive as much advance notice as possible, Hays County will make every reasonable effort to accommodate any valid request regardless of when it is received. Braille is not available.



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Adopt a Proclamation recognizing Kaare & Brenda Remme as Community Resource of the Year. **BECERRA**

#### **Summary**

See attached Proclamation.

---

#### **Attachments**

Proclamation

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Adopt a Proclamation recognizing Derrell and Mary Moore as Foster Parents of the Year. **BECERRA**

#### **Summary**

See the attached Proclamation.

---

#### **Attachments**

Proclamation

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:** Commissioner Smith

---

#### **Agenda Item**

Presentation to the recipient of the Honorary 4-H Award. **SMITH**

#### **Summary**

Recipient will be announced during the presentation.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Elaine H. Cardenas

**Sponsor:**

Judge Becerra

---

#### Agenda Item

Approve Commissioners Court Minutes of September 20, 2022, September 27, 2022 and October 11, 2022. **BECERRA/CARDENAS**

#### Summary

---

#### Attachments

09/20/22 Minutes

09/27/22 Minutes

10/11/22 Minutes

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Britney Richey, Hays County Treasurer

**Sponsor:**

Judge Becerra

---

#### Agenda Item

Approve the payment of the October 31, 2022 payroll disbursements in an amount not to exceed \$4,300,000.00 effective October 31, 2022 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized. **BECERRA/RICHEY**

#### Summary

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Wes Mau, District Attorney

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Authorize a renewal contract with West Thomson Reuters for legal research resources for the Office of the Hays County Criminal District Attorney and authorize a discretionary exemption pursuant to Texas Local Government Code, Ch. 262.024 (a)(7)(B). **INGALSBE/MAU**

**Summary:**

Submitted for Commissioners Courts consideration is a contract for the Office of the Criminal District Attorney with Thomson Reuters for legal research materials. The 2-year contract locks in current prices with a flat monthly rate and includes all subscriptions and updates published by the vendor during the 2-year term. Funds for the purchase of legal research resources were budgeted in the FY23 budget.

**Fiscal Impact:**

Amount Requested: \$4,019.04 (2 Year Contract)

Line Item Number: 001-607-00.5213

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Discretionary exemption is pursuant to Texas Local Government Code, Ch. 262.024 (a)(7)(B) for books.

G/L Account Validated Y/N?: Yes, Books and Periodicals

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Renewal Contract

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Jones

---

**Agenda Item:**

Authorize the County Judge to execute an Interlocal Agreement between Hays County and the Texas A&M AgriLife Extension Service for the Feral Hog Abatement Program in the amount of \$7,500.00.

**JONES/T.CRUMLEY**

**Summary:**

The County Feral Hog Abatement Grant is designed to encourage counties across the State of Texas to make a concentrated and coordinated effort to reduce the feral hog population and the damage caused by these animals throughout the year. Hays County will participate in a co-managed regional feral hog abatement effort with cooperating counties including Caldwell and Guadalupe. The County will work with Texas State University-The Meadows Center for Water and Environment to provide professional services associated with this grant. The grant submission was approved on August 11th, 2022.

There is a \$1,250.00 match request to account for the bounty program.

Grant Period: 10/1/2022-8/31/2023

Total Project Cost: \$7,500.00

Match: \$1,250.00

**Fiscal Impact:**

Amount Requested: \$1,250

Line Item Number: 001-899-99-109]

**Budget Office:**

Source of Funds: Texas A&M AgriLife Grant Funds

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

FY23 Feral Hog ILA

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Shell

---

**Agenda Item:**

Authorize the Parks Department to purchase two 12x24 metal utility sheds for the storage of tools and supplies at Sentinel Peak in the amount of \$9,320.00 (\$4,660 each) and amend the budget accordingly. **SHELL/T.CRUMLEY**

**Summary:**

The Parks Department was approved to purchase one utility shed for Sentinel Peak in the FY23 budget for the purpose of storing tools and supplies. Building Maintenance secured three quotes and would like to purchase two sheds from Murray Buildings & Cabins at \$4,660 per shed. Funding for this purchase has been identified and was approved in the FY23 Parks Department budget.

**Fiscal Impact:**

Amount Requested: \$9,320

Line Item Number: 001-700-00.5719\_400

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$9,320 - Increase Misc. Equipment\_Operating 001-700-00.5719\_400

(\$9,320) - Decrease Misc Capital Improvements 001-700-00.5741

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Miscellaneous Equipment Operating Expense

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Murray Quote

Sheds of Texas Quote

United Portable Quote

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Shell

---

**Agenda Item:**

Authorize Building Maintenance to purchase three (3) new Automated External Defibrillators (AEDs) for Hays County buildings in the amount of \$6,535.02 and amend the budget accordingly.

**SHELL/T.CRUMLEY**

**Summary:**

Building Maintenance is needing to purchase three new AEDs for Hays County Buildings. These are portable electronic devices that are used to help individuals experiencing cardiac arrest. Grainger has submitted a quote for these under their Sourcewell contract #121218-WWG. Funding for this purchase has been identified in the Building Maintenance FY23 budget.

**Fiscal Impact:**

Amount Requested: \$6,535.02

Line Item Number: 001-695-00.5719\_400

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$6,536 - Increase Misc. Equipment\_Operating 001-695-00.5719\_400

(\$6,536) - Decrease Building Maintenance & Repair 001-695-00.5451

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Miscellaneous Equipment Operating Expense

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Grainger AED Quote

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Authorize the acceptance of a grant award from the Office of the Governor, State Homeland Security Grant Program in the amount of \$10,000.00 related to HazMat equipment monitoring.

**INGALSBE/T.CRUMLEY**

**Summary:**

The Hays County Commissioners Court approved the submission of a grant award to the Office of the Governor, State Homeland Security Grant Program on January 18, 2022. The funds will be used to provide annual maintenance for the HazMat Team monitors to increase the life of the specialized equipment and allow the team to respond to an incident with sustainable equipment.

Grant period: 10/1/2022 - 9/30/2023

Award Number 3529705

No Match required

**Fiscal Impact:**

Amount Requested: None

Line Item Number: 001-656-99-119.4301/.5411

**Budget Office:**

Source of Funds: Office of the Governor Grant Funds

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Equipment Maintenance and Repair

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Statement of Grant Award

Responsibility Memo

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Authorize the Local Health Department to purchase a year subscription to Jotform in the amount of \$15,000.00 for questionnaire and survey services needed by the Health Department and amend the budget accordingly. **INGALSBE/T.CRUMLEY**

**Summary:**

The Local Health Department has a need for a professional online questionnaire and survey services that are both HIPAA compliant and available to survey participants in large quantity. Employees of the Local Health Department secured three quotes and Jotform was the least expensive. Funding for this has been identified in the Local Health Department budget under the DSHS Health Disparities Grant. No General Operating funds will be used for this purchase.

**Fiscal Impact:**

Amount Requested: \$15,000.00

Line Item Number: 120-675-99-155.5429

**Budget Office:**

Source of Funds: Department of State Health Services Grant Funds

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$15,000 - Increase Software Maintenance & Licenses 120-675-99-155.5429

(\$15,000) - Decrease Miscellaneous Expense 120-675-99-155.5391

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Software Maintenance and License Expense

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Jotform Agreement

Jotform Quote

---

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Judge Becerra

---

#### Agenda Item

Approve specifications for IFB 2023-B06 Culverts and authorize Purchasing to solicit for bids and advertise. **BECERRA/BORCHERDING**

#### Summary

Hays County issues this Invitation for Bid (IFB) to solicit bids for annual contracts for furnishing Culvert materials set forth in this bid invitation. These materials are generally used by the Hays County Transportation Department for road maintenance and construction projects.

---

#### Attachments

Attachment A - IFB 2023-B06 Bid Form

IFB 2023-B06 Solicitation

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Approve specifications for IFB 2023-B05 Road Building Materials - Cold Mix and authorize Purchasing to solicit for bids and advertise. **BECERRA/BORCHERDING**

#### **Summary**

Hays County issues this Invitation for Bid (IFB) to solicit bids for annual contracts for furnishing Road Building Materials – Cold Mix materials set forth in this bid invitation. These materials are generally used by the Hays County Transportation Department for road maintenance and construction projects.

---

#### **Attachments**

Attachment A - IFB 2023-B05 Bid Form  
IFB 2023-B05 Solicitation

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Approve specifications for IFB 2023-B04 Road Building Materials - Hot Mix and authorize Purchasing to solicit for bids and advertise. **BECERRA/BORCHERDING**

#### **Summary**

Hays County issues this Invitation for Bid (IFB) to solicit bids for annual contracts for furnishing Road Building Materials – Hot Mix materials set forth in this bid invitation. These materials are generally used by the Hays County Transportation Department for road maintenance and construction projects.

---

#### **Attachments**

Attachment A - IFB 2023-B04 Bid Form

IFB 2023-B04 Solicitation

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

**Agenda Item:**

Amend the County Judge's operating budget for \$370.25 in travel expenses related to assessment of the Haskell County Detention Contract for outsourcing inmates at the Hays County Jail. **BECERRA**

**Summary:**

On October 7, 2022 the County Judge traveled to Haskell County for a meeting with officials to discuss and assess the newly executed contract for inmate detention. Funds are required to be moved to the appropriate travel line item for meal per diems and mileage outside the county line.

**Fiscal Impact:**

Amount Requested: \$370.25

Line Item Number: 001-600-00.5501

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$371 - Increase Travel 001-600-00.5501

(\$371) - Decrease Continuing Education 001-600-00.5551

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Travel Expense

New Revenue Y/N?: N/A

Comments:

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Jones

**Co-Sponsor:**

Commissioner Smith

---

#### Agenda Item

Authorize the County Judge to execute a contract amendment to the Texas Water Development Board, Flood Infrastructure Fund Grant Agreement for the Onion Creek Watershed Study. **JONES/SMITH/T.CRUMLEY/PACHECO**

#### Summary

The original grant agreement was brought to Commissioners Court on June 15, 2021. This updated amendment includes an updated service area and task and expense budget.

---

#### Attachments

TWDB Amendment

Exhibit A

Exhibit C

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Jones

---

**Agenda Item:**

Amend the Transportation Department's budget for road-building materials valued at \$33,500.00 to receive approximately 320 tons of Limestone Rock Asphalt, Type II, Grade DS material from the Texas Department of Transportation through their FY 2023 County Assist Surplus Program and add to the department's inventory. **JONES/BORCHERDING**

**Summary:**

The Transportation Department will receive road-building materials offered to Hays County by the State through the FY 2023 TxDOT County Assist Surplus Program. This material will be available for use on any county-maintained roadway.

Attachment: TxDOT Surplus Program Work Order

**Fiscal Impact:**

Amount Requested: None

Line Item Number: 020-710-00.4610/.5351

**Budget Office:**

Source of Funds: Texas Department of Transportation Materials Donation

Budget Amendment Required Y/N?: Yes

Comments: Amend to record the value of the materials received.

(\$33,500) - Increase Contributions 020-710-00.4610

\$33,500 - Increase Road Materials 020-710-00.5351

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Contributions and Road Materials and Supplies

New Revenue Y/N?: Yes

Comments:

---

**Attachments**

Letter from TxDOT on County Assist Surplus Program (FY 2023)

TxDot Materials Donation Letter

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Mark Jones

**Sponsor:**

Commissioner Jones

---

#### Agenda Item

Approve the reappointment of Jerry Borcharding, Director of Transportation, as the primary voting member on the Technical Advisory Committee of CAMPO, and Winton Porterfield, Hays County Planner, as the alternate voting member. **JONES**

#### Summary

---

#### Attachments

Hays County CAMPO TAC

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Mark Jones

**Sponsor:**

Commissioner Jones

---

#### **Agenda Item**

Approve the appointment of Angela Kennedy, City of Buda Engineer, to replace John Nett, as the primary voting member on the Technical Advisory Committee of CAMPO, and appoint Aaron Reed, City of Dripping Springs Public Works Director, as the alternate voting member for the remainder of 2022 and all of 2023. **JONES**

#### **Summary**

(see attachment)

---

#### **Attachments**

2022-2023 CAMPO TAC Appointment

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Shell

---

**Agenda Item:**

Authorize payment to John M. Warren, Inc. for 30 Breakaway Safety Vests in which no purchase order was issued as required per the Hays County Purchasing Policy. **SHELL/BORCHERDING**

**Summary:**

The Transportation Department ordered and received 30 breakaway vests in FY22 which included freight that caused the total invoice to exceed \$500. These vests are used for the road crews and is a safety vest with high visibility that is designed to prevent workers from getting entangled in moving equipment or machinery. Funds are available within the departments operating budget for this expense.

**Fiscal Impact:**

Amount Requested: \$535.70

Line Item Number: 020-710-00.5231

**Budget Office:**

Source of Funds: Road & Bridge General Fund

Budget Amendment Required Y/N?: No

Comments: Funds are available in the Fiscal Year 2022 budget for this expense.

**Auditor's Office:**

Purchasing Guidelines Followed Y/N? No

G/L Account Validated Y/N?: Yes, Medical and Safety Supplies

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

John Warren invoice

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Mike Jones

**Sponsor:**

Commissioner Shell

---

**Agenda Item:**

Authorize acceptance of separate donations each in the amount of \$10,000.00 to the Hays County Fire Marshal's Office and to the Office of Emergency Management, from the Estate of Franklin Sears; amend the budget accordingly; and authorize execution of documents incidental to probate of the Sears estate, with guidance from the Office of General Counsel. **SHELL/MIKE JONES**

**Summary:**

The Sears estate is being settled, including the donation of funds to several area entities and/or non-profits.

**Fiscal Impact:**

Amount Requested: None

Line Item Number: 001-656-98]

**Budget Office:**

Source of Funds: Donated Funds

Budget Amendment Required Y/N?: Yes

Comments: Donated funds will be budgeted for use by the receiving departments.

(\$10,000) - Increase OES Agency Contributions 001-656-98-391.4610

\$10,000 - Increase OES Agency General Supplies 001-656-98-391.5201

(\$10,000) - Increase Fire Marshal Agency Contributions 001-656-98-390.4610

\$10,000 - Increase Fire Marshal Agency General Supplies 001-656-98-390.5201

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Contributions and General Supplies Expense

New Revenue Y/N?: Yes

Comments:

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Mark Jones

**Sponsor:**

Commissioner Jones

---

#### **Agenda Item**

Approve the appointment of Raschell D. Jarden to the Board of Emergency Services District #9 to replace Bruce Schneider, for a term ending December 31, 2024. **JONES**

#### **Summary**

Raschell Jarden has agreed to serve.

---

#### **Attachments**

Raschell Jarden Resume

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Sheriff Gary Cutler

**Sponsor:**

---

**Agenda Item:**

Amend the Sheriff Drug Forfeiture Fund for the purchase of computer equipment valued at \$7,526.00 for Crime Analyst positions. **INGALSBE/CUTLER**

**Summary:**

Currently, the Sheriff's Office needs computer equipment and accessories for Crime Analyst positions. A quote was provided by IT and includes two laptops with accessories valued at \$7,526.00. Funding for this purchase is available in Drug Forfeiture Funds.

**Fiscal Impact:**

Amount Requested: \$7,526

Line Item Number: 053-618-00.5202 - \$1,296

053-618-00.5712\_400 - \$6,230

**Budget Office:**

Source of Funds: Sheriff Drug Forfeiture Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$1,296 - Increase Data Supplies 053-618-00.5202

\$6,230 - Increase Computer Equipment\_Ops 053-618-00.5712\_400

(\$7,526) - Decrease Criminal Investigation 053-618-00.5362

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Data Supplies and Computer Equipment Operating Expense

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

DIR Quote

Non DIR Quote

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Approve specifications for IFB 2023-B08 Emulsion Oils and authorize Purchasing to solicit for bids and advertise. **BERCERRA/BORCHERDING**

#### **Summary**

Hays County issues this Invitation for Bid (IFB) to solicit bids for annual contracts for furnishing Emulsion Oil materials set forth in this bid invitation. These materials are generally used by the Hays County Transportation Department for road maintenance and construction projects.

---

#### **Attachments**

IFB 2023-B08 Solicitation

Attachment A - IFB 2023-B08 Bid Form

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jeff McGill

**Sponsor:**

Commissioner Jones

**Co-Sponsor:**

Commissioner Smith

---

#### **Agenda Item:**

Authorize the Information Technology Department to purchase laptops and accessories for the Justice of the Peace Pct. 2, 4 and 5 Offices and amend the budget accordingly.

**JONES/SMITH/McGILL**

#### **Summary:**

The technology upgrade will allow the Justice of the Peace and Staff to use laptops as their primary computer allowing a smooth transition from desk, courtroom, training, and meetings. The technology will also allow the Judge's to conduct zoom hearings, zoom meetings and training as required. The existing equipment that is functional will be removed and utilized in IT as loaners. Funds are available within the JP Technology Fund.

JP2 - \$11,912.78 for 6 laptops w/accessories, 8 monitors and Keyboard/Mouse combos

JP4 - \$600 for replacement printer

JP5 - \$7,418.25 for 4 laptops w/accessories, 6 monitors and 1 Keyboard/Mouse combo

#### **Fiscal Impact:**

Amount Requested: \$19,931.03

Line Item Number: Fund 112]

#### **Budget Office:**

Source of Funds: JP Technology Fund

Budget Amendment Required Y/N?: Yes

Comments: Funds are available in each JP dept. budget for the data supplies, equipment purchases for this upgrade will be covered under the fund balance that is budgeted.

\$7,973 - Increase JP2 Computer Equipment\_Ops 112-627-00.5712\_400

\$600 - Increase JP4 Computer Equipment\_Ops 112-629-00.5712\_400

\$5,315 - Increase JP5 Computer Equipment\_Ops 112-630-00.5712\_400

(\$13,888) - Decrease Non-Departmental Data Supplies 112-000-00.5202

#### **Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Data Supplies and Commuter Equipment Operating Expense

New Revenue Y/N?: N/A

Comments:

---

## Attachments

JP 2 - Dell Quote  
JP 4 - Amazon Quote  
JP 5 - Dell Quote

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Receive Responses from the Hays County Elections Administrator related to citizen queries about elections. **BECERRA**

#### **Summary**

---

#### **Attachments**

Memo

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

---

#### **Agenda Item**

Authorize General Counsel to execute and record a Special Warranty Deed related to the roadway(s) and easement(s) at Sentinel Peak Preserve. **SHELL**

#### **Summary**

Earlier this year, Hays County received dedication of the 2 main roadways within the former El Rancho Cima, now referred to as Sentinel Peak Preserve. The Special Warranty Deed being considered by the Court amends the arrangement on one of the roadways, correcting obstacles to platting under Comal County's development regulations.

---

#### **Attachments**

Special Warranty Deed

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Commissioner Shell

---

#### **Agenda Item**

Authorize the Director of Countywide Operations to work with the Sheriff's Office to identify and reserve space for use by the Hays County Brown Santa Program. **SHELL**

#### **Summary**

Space will be needed for the storage of gifts, and for staging certain functions, such as packaging and wrapping. The program usually runs between October and December of each year.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Ingalsbe

---

#### **Agenda Item**

Hold a public hearing with possible action to establish a 4-way stop location on Crosswinds Parkway at the intersection with Gulfstream Trail in Crosswinds subdivision. **INGALSBE/BORCHERDING**

#### **Summary**

In response to a request by the subdivision development management group within Crosswinds subdivision, there is a need to establish a 4-way stop location at this intersection for ease of traffic flow and safety on Crosswinds Parkway.

---

#### **Attachments**

Map of Crosswinds Pkwy & Gulfstream Trail (4-way stop)

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Shell

---

#### **Agenda Item**

Discussion and possible action to consider the release of the revegetation bond #PB03016800693M in the amount of \$19,781.95 for 6 Creeks subdivision, Phase 1, Section

4A. **SHELL/BORCHERDING**

#### **Summary**

Staff recommends the release of the revegetation bond that was issued for 6 Creeks subdivision, Phase 1, Section 4A as a result of our latest inspection verifying 70%+ vegetative coverage of all disturbed areas within the County ROW.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Ingalsbe

**Co-Sponsor:**

Commissioner Jones

---

#### Agenda Item

Discussion and possible action to authorize the County Judge to execute the 7th Letter Amendment for a time extension to a Professional Services Agreement (PSA) between Hays County and Lockwood, Andrews and Newman, Inc. executed on or about October 31, 2017 for Right of Way Service for Dacy Lane, Phase II from Amberwood Loop to Hillside Terrace, road widening and realignment project. **JONES/INGALSBE/BORCHERDING**

#### Summary

Letter Amendment #7 will extend the service until January 31, 2023. This will allow LAN to continue to coordinate and assist with the County Commissioner's and County Engineer's staff requests to assist the roadway contractor and utility company contractors concerning landowner issues and continue to resolve any landowner issues and complete acquisition of Construction Easements once roadway paving begins as requested by the design engineer, LJA, to facilitate the driveway reconstruction at those specific locations.

---

#### Attachments

Amendment #7 - LAN

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Smith

---

#### **Agenda Item**

Discussion and possible action to consider the acceptance of road construction & surface drainage improvements, release of the Letter of Credit #SBP702766 in the amount of \$1,042,313.95, acceptance of the 2-year maintenance bond #PB03016800753M in the amount of \$168,217.11, and acceptance of the 1-year revegetation bond #PB03016800753M2 in the amount of \$129,173.00 for Parten Ranch subd., Phase 4. **SMITH/BORCHERDING**

#### **Summary**

Staff recommends acceptance of construction of roads and drainage improvements within the County ROW, and all regulatory signage as posted. An engineer's concurrence letter and as-built construction plans have been received. The Transportation Department has inspected and approved the improvements and will monitor the revegetation efforts for all disturbed areas within County ROW.

---

#### **Attachments**

Backup documents for Parten Ranch, Phase 4

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:** Jerry Borcharding, P.E., Transportation Director

**Sponsor:** Commissioner Ingalsbe

---

**Agenda Item:**

Discussion and possible action to authorize the Court to execute a Contract Amendment No. 7 in the amount of \$200,000.00 to the Professional Service Agreement between Hays County and Johnson, Mirmiran, & Thompson, Inc. for professional design services on the FM 110 Middle project in Precinct 1, as part of the TxDOT/Hays County Partnership Program; authorize a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(4) and amend the budget accordingly.

**INGALSBE/BORCHERDING**

**Summary:**

The Professional Services Amendment increases the contract cap by \$200,000.00 from \$1,750,000.00 to \$1,950,000.00. This will allow for the execution of Supplemental No. 6 to Work Authorization No. 2 which authorizes JMT to perform FEMA permitting for the San Marcos River and Bypass Creek as well as extends the termination date to July 31, 2024. This PSA Amendment also updates sub-consultant K. Friese & Associates, Inc. Exhibit II - Hourly Rates.

**Fiscal Impact:**

Amount Requested: \$200,000.00

Line Item Number: 033-801-96-514.5621\_400

**Budget Office:**

Source of Funds: Pass Thru Road Bond 2016 Fund

Budget Amendment Required Y/N?: Yes

Comments: 2008 Voter Approved Road Bond issued in 2016.

\$200,000 - Increase FM110 Middle Engineering 033-801-96-514.5621\_400

(\$200,000) - Decrease General Road Bond Construction 033-800-96-5611\_400

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Requires a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(4) for professional services

G/L Account Validated Y/N?: Yes, Engineering Operating Expense

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

FM110Middle-JMT-PSASupplemental7

FM110Middle-JMT-WA2Supp6

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Colby Machacek, County Planner

**Sponsor:**

Commissioner Ingalsbe

---

#### Agenda Item

Discussion and possible action to accept Subdivision Bond No. 7901017121 for street and drainage improvements in the amount of \$1,238,375.00 for the Crosswinds, Phase 6A subdivision. **INGALSBE/BORCHERDING**

#### Summary

The final plat for the Crosswind, Phase 6A subdivision has been reviewed under the interlocal cooperation agreement with the City of Kyle and has been approved by County staff. While the plat has been approved administratively, formal acceptance of fiscal surety is required by Commissioners Court action.

---

#### Attachments

Subdivision Bond  
Plat

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jerry H. Borcharding

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Discussion and possible action to authorize the County Judge to execute a Professional Services Agreement between Hays County and Pape Dawson Engineering for development of Plans, Specifications, and Estimates for improvements to Beback Inn Road in Pct.

**1. INGALSBE/BORCHERDING**

**Summary:**

Schematic design is complete. This action will authorize Pape Dawson to provide plans for improvements to Beback Inn Road.

**Fiscal Impact:**

Amount Requested: \$1,206,290.00

Line Item Number: 020-710-00.5448\_008

**Budget Office:**

Source of Funds: Road & Bridge General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes, Request For Qualifications 2021-Q01

G/L Account Validated Y/N?: Yes

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Beback Inn Road PS&E

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Colby Machacek, County Planner

**Sponsor:**

Commissioner Smith

---

#### **Agenda Item**

PLN-2011-NP; Weber Estate, Lot 1; Discussion and possible action to approve the final plat.

**SMITH/MACHACEK**

#### **Summary**

Weber Estate, Lot 1, Final is a proposed subdivision plat across 2.026 acres located off of Brownson Lane in Driftwood and in Precinct 4.

Water utility is accomplished by an individual private well. Wastewater treatment will be accomplished by an Advanced On-Site Sewage Facility.

---

#### **Attachments**

Plat

Location Map

Cover Letter

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Colby Machacek, County Planner

**Sponsor:**

Commissioner Shell

---

#### Agenda Item

PLN-1902-PC; Wimberley Campfire 2, Edgewater Section, Lots 267 and 268, Amended; Discussion and possible action to consider granting a variance to Table 10-1 of the Hays County On-Site Sewage Facility Rules. **SHELL/MACHACEK**

#### Summary

Wimberley Campfire 2, Edgewater Section, is a recorded subdivision located off River Road in Wimberley and in Precinct 3.

Current Hays County minimum lot size requirements dictate that new lots in this area which are served by public groundwater and on-site sewage facilities is 1.5 acres. Given the date that the parcels were created, the lot size requirements in place at that time, and that the owner is seeking a plat amendment to combine two lots, a variance to the county's minimum lot size requirements has been requested. The owner's justification for the variance is provided in backup.

The proposed amended plat will remove the common boundary between existing lots 267 and 268 to create one (1) lot, 267-A, consisting of 0.45 acres. Water service is provided by Cedar Oaks Mesa WSC and Wastewater service is accomplished by Advanced On-Site Sewage Facilities. The proposed amended plat is also under 1445 Interlocal Agreement review with the City of Wimberley.

---

#### Attachments

Variance Request

Plat

Cover Letter

Property Location Map

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Colby Machacek, County Planner

**Sponsor:**

Commissioner Smith

---

#### Agenda Item

PLN-2055-PC; Call for a Public Hearing on November 15th 2022, followed by discussion and possible action regarding the Indian Hills Ranch, Lot 9, Replat. **SMITH/MACHACEK**

#### Summary

Indian Hills Ranch is a recorded subdivision located off of W. FM 150 and Indian Hills Trail (a privately maintain roadway) in Kyle and in Precinct 4. The Replat of Lot 9 will create 2 lots, 9A and 9B, across 40.146 acres.

Water utility is accomplished by individual private wells and/or rainwater collection. Wastewater treatment will be accomplished by individual on-site sewage facilities.

---

#### Attachments

Plat  
Location Map  
Cover Letter

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:** Commissioner Smith

---

**Agenda Item:**

Discussion and possible action to authorize the County Judge to execute the Hays County American Rescue Plan Recovery Grant Agreement between Hays County and the Court Appointed Special Advocates (CASA) of Central Texas Inc. regarding recovery assistance for direct or indirect impacts of COVID-19 and amend the budget accordingly. **SMITH**

**Summary:**

Funds can only be used by Grantee for working capital to mitigate and recover from the extraordinary expense and revenue loss resulting from the shutdowns and other direct and indirect impacts of COVID-19.

Attachment: Grant Agreement  
CASA PW

**Fiscal Impact:**

Amount Requested: \$100,000

Line Item Number: 011-763-99-159.5600\_006

**Budget Office:**

Source of Funds: ARPA Funds

Budget Amendment Required Y/N?: Yes

Comments: N/A

\$100,000 - Increase CASA Project Contributions 011-763-99-159.5600\_006

(\$100,000) - Decrease Operating Expense 011-763-99-159.5301

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: ARPA Beneficiary

G/L Account Validated Y/N?: Yes, CASA Project Contributions

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

CASA Grant Agreement

CASA Central TX PW

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Jeff McGill

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Discussion and possible action to authorize the County Judge to execute an Amendment to the License and Services Agreement with Tyler Technologies, Inc. for the Jury Manager Software. **INGALSBE/McGILL**

**Summary:**

On October 5, 2021 the Court approved a contract with Tyler Technologies for the Tyler Jury Manager System. The amendment removes scanning options and adds additional texting options for juror notifications.

Attachment: Tyler Technology License and Services Agreement Amendment  
Sourcewell Contract #090320-TTI

**Fiscal Impact:**

Amount Requested: None

Line Item Number: 001-680-00.5429

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Pending Sourcewell Coop Pricing Approval

G/L Account Validated Y/N?: Yes Software Maintenance and Licensing

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Tyler Technology Contract Amendment

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

Shari Miller

**Sponsor:**

Judge Becerra

---

**Agenda Item:**

Discussion and possible action to authorize renewal of Hays County Auto Liability, Auto Physical Damage, General Liability, Law Enforcement Liability, and Public Official Liability coverage. The annual renewal premium is \$499,084.00 **BECERRA/MILLER**

**Summary:**

The annual Auto, General, Law Enforcement, and Public Official liability coverage is up for renewal with Texas Association of Counties (TAC) effective November 15, 2022. The TAC Risk Management Consultant will discuss coverage details for the upcoming year, including adding Auto Physical Damage for 142 vehicles.

**Fiscal Impact:**

Amount Requested: \$499,084

Line Item Number: 001-645-00.5340

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Risk Management Pool at Texas Association of Counties

G/L Account Validated Y/N?: Yes, Insurance Expense

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

TAC Property Liability Invoice

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Commissioner Ingalsbe

**Co-Sponsor:**

Commissioner Shell

---

#### **Agenda Item**

Update to the Commissioners Court regarding the proposed Hays County Public Defender's Office.  
**INGALSBE/SHELL**

#### **Summary**

Additional information will be presented in Court.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 10/25/2022

**Requested By:**

**Sponsor:**

Commissioner Jones

---

#### **Agenda Item**

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of Right of Way located at or near Windy Hill Road in Pct. 2. Possible discussion and/or action may follow in open court. **JONES**

#### **Summary**

To be provided in Executive Session.

---