

**Commissioners Court – AUGUST 23, 2022**  
**NOTICE OF A MEETING OF THE**  
**COMMISSIONERS COURT OF HAYS COUNTY, TEXAS**



This Notice is posted pursuant to the Texas Open Meetings Act. (VERNON'S TEXAS CODES ANN. GOV. CODE CH.551). The Hays County Commissioners Court will hold a meeting at **9:00 A.M.** on AUGUST 23, 2022, in the Hays County Courthouse, Room 301, San Marcos, Texas. An Open Meeting will be held concerning the following subjects:

A. **CALL TO ORDER**

B. **INVOCATION**

C. **PLEDGE OF ALLEGIANCE - Pledge of Allegiance to the American Flag & Pledge of Allegiance to the Texas Flag**

D. **ROLL CALL**

E. **PUBLIC COMMENTS**

At this time 3-MINUTE comments will be taken from the audience on Non-Agenda related topics. To address the Court, please submit a Public Participation/ Witness Form to the County Clerk. Please Complete the Public Participation/ Witness Form in its Entirety.

NO ACTION MAY BE TAKEN BY THE COURT DURING PUBLIC COMMENTS .

F. **PRESENTATIONS & PROCLAMATIONS**

1. Update by Charlie Campise on the Hill Country Mental Health Development Disabilities Board Meeting. **BECERRA**
2. Presentation by Doucet and Associates, Inc. and Langford Community Management Services regarding the Vision Zero Program. **JONES**

G. **CONSENT ITEMS**

The following may be acted upon in one motion.

A Commissioner, the County Judge, or a Citizen may request items be pulled for separate discussion and/or action.

1. Approve payments of County invoices. **VILLARREAL-ALONZO**
2. Approve the payment of Juror checks. **VILLARREAL-ALONZO**
3. Approve the payment of United Healthcare claims. **VILLARREAL-ALONZO**

4. Approve Commissioners Court Minutes of July 5, 2022 and July 19, 2022.  
**BECERRA/CARDENAS**
5. Authorize Building Maintenance to replace Circuit #1 on RTU-12 at the Government Center in the amount of \$10,520.74 and amend the budget accordingly. **SHELL/T.CRUMLEY**
6. Authorize the Commissioner Pct. 1 Office to support Rodriguez Elementary in the San Marcos Consolidated Independent School District (SMCISD) with family engagement activities for SMCISD students and staff. **INGALSBE**

7. Authorize the County Judge to execute a Certificate of Approval for Issuance of Tax-Exempt Multifamily Housing Revenue Bonds for 1800 Apartments Ltd. located in San Marcos, Hays County, Texas. **INGALSBE**
8. Amend the Election Contract Fee Fund operating budget for shipping costs associated with the purchase of 40 Election Vote Center Carts funded through the Help America Vote Act (HAVA) Security Grant. **INGALSBE/DOINOFF**
9. Authorize payment to Card Service Center in the amount \$880.00 for pizza that was purchased to feed firefighters and first responders at the Storm Rider fire, in which no purchase order was issued as required per the Hays County Purchasing Policy. **SMITH/MIKE JONES**
10. Amend the Sheriff's Office operating budget for needed vehicle maintenance and repairs in which insurance proceeds were received. **INGALSBE/CUTLER**
11. Authorize the Jail to purchase and install 3 Vesda units for the fire alarm system valued at \$27,700.00 and amend the budget accordingly. **INGALSBE/CUTLER**
12. Authorize a purchasing waiver to allow the Department of Public Safety License & Weights Division to purchase four (4) Patrol Tool Kit Bags from Breaching Technologies, Inc. (BTI). **INGALSBE/HORNER**

H.

<b>ACTION ITEMS</b>
---------------------

I.

<b>ROADS</b>
--------------

1. Hold a public hearing with possible action to establish stop & yield locations in the River Oaks of Wimberley subdivision as shown on map provided and described in the agenda item summary. **SHELL/BORCHERDING**
2. Discussion and possible action to accept the maintenance bond rider extension from Lockhart Excavation, LLC until January 14, 2023 for Heaton Hollow subdivision: Maintenance bond #61BSBID3153 in the amount of \$80,548.01. **SHELL/BORCHERDING**
3. Discussion and possible action to consider the release of the maintenance bond #064819K in the amount of \$130,086.89, and acceptance of the roads into the County Road Maintenance System, with the exception of the areas specified in the attached Extended Warranty exhibit and covered by a new 1-year maintenance bond #237702H in the amount of \$20,249.33 for Trails at Windy Hill subd., Phase 1. **INGALSBE/BORCHERDING**
4. Discussion and possible action to authorize the execution of Fiscal Year Work Authorizations between Hays County and HNTB Corporation in the total amount of \$2,500,238.00 to continue providing General Engineering Consultant (GEC)/Program Management services for the Hays County 2016 Road Bond Program projects. **JONES/BORCHERDING**
5. Discussion and possible action to authorize the County Judge to execute a Professional Services Agreement between Hays County and LJA Engineering, Inc. to provide right of

way acquisition services for the FM 2001 Gap Safety Improvements project in Precinct 1 and Precinct 2 and amend the budget accordingly. **JONES/INGALSBE/BORCHERDING**

6. Discussion and possible action to authorize the County Judge to execute Supplemental No. 11 to the Professional Services Agreement between Hays County and HNTB Corporation and Fiscal Year Work Authorization for the Hays County/TxDOT Partnership Program General Engineering Consultant (GEC)/Program Management services in Hays County, increasing the Compensation Cap by \$240,404.00 from \$7,542,291.30 to \$7,782,695.30 and extending the termination date of the contract to September 30, 2023; authorizing a discretionary exemption pursuant to Texas Local Government Code Chpt. 262.024 (a)(4). **JONES/BORCHERDING**

J.

#### MISCELLANEOUS

1. Discussion and possible action to create the Hays County Salary Grievance Committee for the remainder of the fiscal year Pursuant to Chapter 152 of the Local Government Code. **BECERRA**
2. Discussion and possible action to award RFQ 2022-Q03 Engineering Services - RM 2325 Sidewalk to Burgess & Niple, Inc. and authorize staff and General Counsel to negotiate a contract. **SHELL/T.CRUMLEY**
3. Discussion and possible action to approve the selection of Doucet & Associates, Inc pursuant to RFQ 2021-Q01 Professional Engineering Services, regarding the implementation of the Vision Zero Program, a national roadway program to create safer highways, roads and streets; and authorize staff and counsel to negotiate a contract. **JONES**
4. Discussion and possible action to authorize the purchase of computer equipment and miscellaneous equipment utilizing state or local procurement; mobile radios utilizing a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(7)(D) and amend the budget accordingly. **SHELL/INGALSBE/DORSETT**
5. Discussion and possible action to authorize the County Judge to execute a Master Cooperative Purchasing Agreement between Hays County and the City of Austin for contracts procured through the Texas Interlocal Purchasing Cooperative. **SHELL/VILLARREAL-ALONZO**
6. 1:00 p.m. - Hold a public hearing on the Fiscal Year 2023 Hays County Proposed Budget. **BECERRA/DORSETT**

K.

#### WORKSHOP

1. 12:00 p.m. - Budget Workshop regarding the FY 2023 Hays County Budget. Possible action may follow. **BECERRA/DORSETT**

L.

#### EXECUTIVE SESSIONS

The Commissioners Court will announce that it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel to discuss matters of land acquisition, litigation and personnel matters as specifically listed on this agenda. The Commissioners Court may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any other item on this agenda.

- 
1. Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property associated with Parks and Open Space Projects being considered by Hays County. Possible discussion and/or action may follow in open court. **BECERRA**

M.

**STANDING AGENDA ITEMS**

The Commissioners Court utilizes Standing Agenda Items to address issues that are frequently or periodically discussed in court. This section allows the Court to open the item when a need for discussion arises.

1. Discussion and possible action related to the burn ban. **BECERRA**
2. Discussion related to the Hays County inmate population, to include current population counts and costs. **BECERRA**
3. Discussion of issues related to the Hays County Jail, and the planning of projects pertaining to the public safety facilities needs within the County. Possible action may follow. **INGALSBE/CUTLER**
4. Discussion and possible action regarding Hays County's use of federal or other grant funding related to COVID-19 response including but not limited to the American Rescue Plan Act (ARPA) and the Emergency Rental Assistance Program (ERAP). **BECERRA**

N.

**ADJOURNMENT**

**Posted by 5:00 o'clock P.M. on the 19th day of August, 2022  
COMMISSIONERS COURT, HAYS COUNTY, TEXAS**

---

**CLERK OF THE COURT**

Hays County encourages compliance with the Americans with Disabilities Act (ADA) in the conduct of all public meetings. To that end, persons with disabilities who plan to attend this meeting and who may need auxiliary aids such as an interpreter for a person who is hearing impaired are requested to contact the Hays County Judge's Office at (512) 393-2205 as soon as the meeting is posted (72 hours before the meeting) or as soon as practical so that appropriate arrangements can be made. While it would be helpful to receive as much advance notice as possible, Hays County will make every reasonable effort to accommodate any valid request regardless of when it is received. Braille is not available.



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Update by Charlie Campise on the Hill Country Mental Health Development Disabilities Board Meeting. **BECERRA**

#### **Summary**

Additional information will be provided in Court.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

**Sponsor:**

Commissioner Jones

---

#### **Agenda Item**

Presentation by Doucet and Associates, Inc. and Langford Community Management Services regarding the Vision Zero Program. **JONES**

#### **Summary**

---

#### **Attachments**

Safe Streets & Roads Fact Sheet  
Power Point - How to Apply  
Implementation of Program

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Elaine Cardenas

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Approve Commissioners Court Minutes of July 5, 2022 and July 19, 2022. **BECERRA/CARDENAS**

#### **Summary**

---

#### **Attachments**

7-5-2022 Minutes

7-19-2022 Minutes

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

T. CRUMLEY

**Sponsor:**

Commissioner Shell

---

**Agenda Item:**

Authorize Building Maintenance to replace Circuit #1 on RTU-12 at the Government Center in the amount of \$10,520.74 and amend the budget accordingly. **SHELL/T.CRUMLEY**

**Summary:**

Circuit #1 on RTU-12 at the Government Center has failed and is no longer able to be repaired. Under contract RFP 2020-P01, JM Engineering, LLC has submitted a proposal recommending it be replaced. Funding for this was not budgeted for in the FY22 budget, and Building Maintenance is requesting the additional funds to complete this repair.

**Fiscal Impact:**

Amount Requested: \$10,520.74

Line Item Number: 001-695-00.5719\_700

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: Yes

Comments: Possible funding source, County Wide Contingencies.

Budget Amendment:

\$10,521 - Increase Misc Equipment\_Capital 001-695-00.5719\_700

(\$10,521) - Decrease (TBD) County Wide Contingencies 001-645-00.5399

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Miscellaneous Equipment Capital Outlay

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

JME Quote - RTU 12

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Commissioner Ingalsbe

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Authorize the Commissioner Pct. 1 Office to support Rodriguez Elementary in the San Marcos Consolidated Independent School District (SMCISD) with family engagement activities for SMCISD students and staff. **INGALSBE**

**Summary:**

The Commissioner Pct. 1 Office would like to provide sponsorship funding to Rodriguez Elementary for family engagement activities to be held at Rodriguez Elementary, 1481 Esplanade Pkwy, San Marcos, in the 2022-2023 school year related to the September activities.

Objectives of family engagement activities are:

Encourage partnerships with families, students and staff with campus visits.

Strengthen family bonds and student learning

Uplift students and staff.

Funds are available within the Commissioner's operating budget to provide sponsorship support.

**Fiscal Impact:**

Amount Requested: \$250.00

Line Item Number: 001-601-00.5353

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Community Program Expenses

New Revenue Y/N?: N/A

Comments:

---

**Attachments**





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

**Sponsor:** Commissioner Ingalsbe

---

#### **Agenda Item**

Authorize the County Judge to execute a Certificate of Approval for Issuance of Tax-Exempt Multifamily Housing Revenue Bonds for 1800 Apartments Ltd. located in San Marcos, Hays County, Texas. **INGALSBE**

#### **Summary**

The Certificate must be submitted by Capital Area Housing Finance Corporation (CAHF Corp.) to the Texas Attorney General to satisfy requirements of Section 147(f) of the Internal Revenue Code of 1986. It represents a simple statement from the County Judge regarding the "good standing" and status of CAHF Corp. It does not "authorize" the issuance of the bonds, nor does it implicate Hays County as a participant in the issuance of these bonds.

---

#### **Attachments**

TEFRA Approval Certificate

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Jennifer Doinoff

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Amend the Election Contract Fee Fund operating budget for shipping costs associated with the purchase of 40 Election Vote Center Carts funded through the Help America Vote Act (HAVA) Security Grant. **INGALSBE/DOINOFF**

**Summary:**

In April 2022, the Commissioners Court authorized the purchase of the security carts utilizing available HAVA grant funds. However, shipping charges were not included in the original quote. Funds within the Election Contract Fee Fund are available for the additional cost. No general funds are required.

**Fiscal Impact:**

Amount Requested: \$5,456.94

Line Item Number: 002-655-00.5719\_400

**Budget Office:**

Source of Funds: Election Contract Fee Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

Budget Amendment:

\$5,457 - Increase Misc. Equipment Operating 002-655-00.5719\_400

(\$5,457) - Decrease Election Expense 002-655-00.5446

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: Yes, Miscellaneous Equipment Operating

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Election Works Invoice

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Mike Jones

**Sponsor:**

Commissioner Smith

---

**Agenda Item:**

Authorize payment to Card Service Center in the amount \$880.00 for pizza that was purchased to feed firefighters and first responders at the Storm Rider fire, in which no purchase order was issued as required per the Hays County Purchasing Policy. **SMITH/MIKE JONES**

**Summary:**

The Office of Emergency Services purchased pizza for the firefighters and first responders at the Storm Rider fire; no purchase order was issued.

**Fiscal Impact:**

Amount Requested: \$880.00

Line Item Number: 001-656-98-313.5301 - Operating Expenses

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Emergency Purchase, PO was not requested

G/L Account Validated Y/N?: Yes, CERT Operating Expenses

New Revenue Y/N?: N/A

Comments:

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Sheriff Gary Cutler

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Amend the Sheriff's Office operating budget for needed vehicle maintenance and repairs in which insurance proceeds were received. **INGALSBE/CUTLER**

**Summary:**

The Sheriff's Office is seeking approval to budget insurance proceeds received for vehicle maintenance and repairs. The County has received \$49,307 in FY 2022.

**Fiscal Impact:**

Amount Requested: \$49,307

Line Item Number: 001-618-00.4680/.5413

**Budget Office:**

Source of Funds: Insurance Proceeds

Budget Amendment Required Y/N?: Yes

Comments: N/A

Budget Amendment:

(\$49,307) - Increase Revenue for Insurance Proceeds 001-618-00.4680

\$49,307 - Increase Vehicle Maintenance 001-618-00.5413

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: N/A

G/L Account Validated Y/N?: Yes, Revenue - Compensation for Loss, Expense - Vehicle Maintenance and Repair

New Revenue Y/N?: Yes, Revenue - Compensation for Loss

Comments:

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Sheriff Gary Cutler

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Authorize the Jail to purchase and install 3 Vesda units for the fire alarm system valued at \$27,700.00 and amend the budget accordingly. **INGALSBE/CUTLER**

**Summary:**

At this time, the Jail needs to purchase and install three vesda units for the fire alarm system. The repairs are necessary for Jail Standards' life safety and fire alarm equipment requirements. The purchase and installation of the units will be performed by Firetrol Protection Systems, which is on BuyBoard 654-21. The total for this project is \$27,700 and is available from savings.

**Fiscal Impact:**

Amount Requested: \$27,700

Line Item Number: 001-618-03.5741

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: Yes

Comments: N/A

Budget Amendment:

\$27,700 - Increase Misc. Capital Improvements

(\$27,700) - Decrease Staff Salaries

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes, Buyboard Contract

G/L Account Validated Y/N?: Yes, Miscellaneous Capital Improvements

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

Firetrol Quote #2025032

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Sgt. Austin Horner

**Sponsor:**

Commissioner Ingalsbe

---

**Agenda Item:**

Authorize a purchasing waiver to allow the Department of Public Safety License & Weights Division to purchase four (4) Patrol Tool Kit Bags from Breaching Technologies, Inc. (BTI). **INGALSBE/HORNER**

**Summary:**

The DPS Office would like authorization to purchase breaching tool kits from BTI. These tool kits include life-saving tactical gear that are engineered with unique precision and quality. The kits will be issued to officers that patrol the schools for disaster preparedness and response.

**Fiscal Impact:**

Amount Requested: \$4,717

Line Item Number: 001-651-00.5206

**Budget Office:**

Source of Funds: General Fund

Budget Amendment Required Y/N?: No

Comments: Funds are available within the DPS Operating budget that is provided by Hays County.

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?:

G/L Account Validated Y/N?:

New Revenue Y/N?:

Comments:

---

**Attachments**

BTI Quote

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Shell

---

#### Agenda Item

Hold a public hearing with possible action to establish stop & yield locations in the River Oaks of Wimberley subdivision as shown on map provided and described in the agenda item summary.

**SHELL/BORCHERDING**

#### Summary

In response to a request by the property-owners within this subdivision, there is a need to establish stop & yield locations at multiple intersections for safety:

- > STOP on Rambling Oaks Drive at Oak Run Drive
- > STOP on Oak Knob Drive at Oak Run Drive
- > STOP on Windmill Oaks Drive at Oak Run Drive
- > STOP on Oak Knob Drive at Ridge Oak Drive
- > STOP on Windmill Oaks Drive at Ridge Oak Drive
- > STOP on Ridge Oak Drive at River Oaks Drive
- > YIELD on Oak Heights at Rambling Oaks Drive
- > YIELD on Hidden Oaks at Rambling Oaks Drive
- > YIELD on Canyon Oaks Drive at Windmill Oaks Drive
- > YIELD on Oak Valley Drive at Windmill Oaks Drive

---

#### Attachments

River Oaks of Wimberley subd. map

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Shell

---

#### Agenda Item

Discussion and possible action to accept the maintenance bond rider extension from Lockhart Excavation, LLC until January 14, 2023 for Heaton Hollow subdivision: Maintenance bond #61BSBID3153 in the amount of \$80,548.01. **SHELL/BORCHERDING**

#### Summary

The completion of construction of the roads and drainage improvements within the County ROW for Heaton Hollow subdivision has been delayed, and the contractor is requesting more time to complete. This bond extends the life of the recorded maintenance bond until January 14, 2023.

---

#### Attachments

Maintenance Bond Extension (Heaton Hollow subd.)

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Jerry Borcharding

**Sponsor:**

Commissioner Ingalsbe

---

#### Agenda Item

Discussion and possible action to consider the release of the maintenance bond #064819K in the amount of \$130,086.89, and acceptance of the roads into the County Road Maintenance System, with the exception of the areas specified in the attached Extended Warranty exhibit and covered by a new 1-year maintenance bond #237702H in the amount of \$20,249.33 for Trails at Windy Hill subd., Phase 1. **INGALSBE/BORCHERDING**

#### Summary

Staff recommends acceptance of these roads into the county road maintenance system with exceptions.

Roads include: Cherry Laurel Lane (1,301 ft.), Fall Aster Drive (1,834 ft.), Jayden Drive (931 ft.), Little Walnut Cove (206 ft.), Texas Ash Drive (973 ft.), and Yaupon Holly Drive (1,399 ft.).

...with the exception of these road areas in square footage (SF) for an additional year under the new maintenance bond:

Little Walnut Cove (11,141 SF), Cherry Laurel Lane (west knuckle 7,709 SF and west of Texas Ash Drive 11,635 SF), and Fall Aster Drive (35,099 SF) for a total of 65,584 SF.

---

#### Attachments

New maintenance warranty exhibit

Maintenance Bond Extension (Trails at Windy Hill subd., Ph. 1)

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:** Jerry Borcharding, P.E., Transportation Director

**Sponsor:** Commissioner Jones

---

**Agenda Item:**

Discussion and possible action to authorize the execution of Fiscal Year Work Authorizations between Hays County and HNTB Corporation in the total amount of \$2,500,238.00 to continue providing General Engineering Consultant (GEC)/Program Management services for the Hays County 2016 Road Bond Program projects. **JONES/BORCHERDING**

**Summary:**

This action would authorize new HNTB Corporation Fiscal Year Work Authorizations for 2016 Road Bond Projects through September 30, 2023. This request covers two work authorizations. Work Authorization No. 3 is for management of road bond projects and Work Authorization No. 4 is for management of certain projects under the purview of the Transportation Department. The GEC is responsible for managing the development and implementation of the 2016 Road Bond Program projects, including preliminary engineering, environmental clearance, right-of-way determination and acquisition, utility relocation, construction engineering, and construction management where appropriate. The GEC is also responsible for coordination with the Texas Department of Transportation (TxDOT) and the Capital Area Metropolitan Planning Organization (CAMPO) on project scheduling, financing/funding, grant opportunities, and other matters where appropriate. The GEC is also responsible for consultant contract and work authorization management, and invoice processing, and providing on-going coordination with the County's Transportation Department.

**Fiscal Impact:**

Amount Requested: \$2,500,238.00

Line Item Number: WA#3 (\$1,665,485.00) = Road Bonds; WA#4 (\$834,753.00) = Transportation Dept.

**Budget Office:**

Source of Funds: Road Bond Funds and Road & Bridge General Fund

Budget Amendment Required Y/N?: No

Comments: N/A

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes

G/L Account Validated Y/N?: TBD, Several General Ledger Cost Centers

New Revenue Y/N?: N/A

Comments:

---

**Attachments**

FY23RoadBondGEC-HNTB-WA03

FY23TransportationDeptGEC-HNTB-WA04

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:** Jerry Borcharding, P.E., Transportation Director

**Sponsor:** Commissioner Jones

**Co-Sponsor:** Commissioner Ingalsbe

---

#### Agenda Item:

Discussion and possible action to authorize the County Judge to execute a Professional Services Agreement between Hays County and LJA Engineering, Inc. to provide right of way acquisition services for the FM 2001 Gap Safety Improvements project in Precinct 1 and Precinct 2 and amend the budget accordingly. **JONES/INGALSBE/BORCHERDING**

#### Summary:

The FM 2001 Gap Safety Improvements project as part of the Road Bond program has an estimated 18 priority parcels with 7 additional easements requiring ROW acquisition services to support the development of the project. LJA has been pre-qualified by Hays County for the requested services and was selected by Commissioners Court action on July 5, 2022 to provide those services for the FM 2001 Gap project. Work Authorization #1 in the amount of \$268,500.00 will authorize preliminary title, appraisal, negotiation, title curative and closing services as well as preparation of condemnation packages.

LJA Engineers, Inc. has been pre-qualified by Hays County for the requested services through RFQ 2021-Q02 on July 27, 2021 Item 48. The process to initially select a consultant to negotiate a scope of work and fee proposal, with subsequent action by the Hays County Commissioners Court to approve the contract integrating the negotiated scope of work and fee proposal, follows the process set forth in the Hays County Purchasing Policy and Procedures Manual, revised May 30, 2017.

#### Fiscal Impact:

Amount Requested: \$268,500

Line Item Number: 035-802-96-652.5632\_400

#### Budget Office:

Source of Funds: Voter Approved Road Bond Funds

Budget Amendment Required Y/N?: Yes

Comments: N/A

Budget Amendment:

\$268,500 - Increase Right of Way\_Operating 035-802-96-652.5632\_400

(\$268,500) - Decrease General Road Bond Construction 035-800-96.5611\_400

#### Auditor's Office:

Purchasing Guidelines Followed Y/N?: Yes, RFQ 2020-Q01

G/L Account Validated Y/N?: Yes, Right of Way Operating Expense



New Revenue Y/N?: N/A

Comments:

---

**Attachments**

FM2001 Gap ROW - LJA - Contract

HB89Verification-LJA

CodeOfEthics-LJA

RelatedPartyDisclosureForm-LJA

CIQ-Questionnaire-LJA

FM2001Gap-LJA-Form1295

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:** Jerry Borcharding, P.E., Transportation Director

**Sponsor:** Commissioner Jones

---

#### Agenda Item:

Discussion and possible action to authorize the County Judge to execute Supplemental No. 11 to the Professional Services Agreement between Hays County and HNTB Corporation and Fiscal Year Work Authorization for the Hays County/TxDOT Partnership Program General Engineering Consultant (GEC)/Program Management services in Hays County, increasing the Compensation Cap by \$240,404.00 from \$7,542,291.30 to \$7,782,695.30 and extending the termination date of the contract to September 30, 2023; authorizing a discretionary exemption pursuant to Texas Local Government Code Chpt. 262.024 (a)(4). **JONES/BORCHARDING**

#### Summary:

The execution of this supplemental to the program management contract assigned to HNTB Corporation on April 1, 2020 will extend the termination date for the next Fiscal Year. The time extension and budget will allow the Project Management/GEC team to continue moving the remaining Hays County/TxDOT Partnership program projects forward.

The GEC is responsible for managing the development and implementation of the Partnership Program projects, including preliminary engineering, environmental clearance, right-of-way determination and acquisition, and utility relocation. The GEC is also responsible for coordination with the Texas Department of Transportation (TxDOT) on project scheduling, financing/funding, grant opportunities, and other matters where appropriate. The GEC is also responsible for consultant contract and work authorization management, and invoice processing, and providing on-going coordination with the County's Transportation Department.

#### Fiscal Impact:

Amount Requested: \$240,404.00

Line Item Number: Fund 033

#### Budget Office:

Source of Funds: PTF Road Bond Funds

Budget Amendment Required Y/N?: No

Comments: N/A

#### Auditor's Office:

Purchasing Guidelines Followed Y/N?: Requires a discretionary exemption pursuant to Texas Local Government Code 262.024 (a) (4) for a professional service.

G/L Account Validated Y/N?: TBD, Several Cost Centers

New Revenue Y/N?: N/A

Comments:

---

#### Attachments

FY23 PartnershipGEC-HNTB-PSA Amendment 11





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Discussion and possible action to create the Hays County Salary Grievance Committee for the remainder of the fiscal year Pursuant to Chapter 152 of the Local Government Code. **BECERRA**

#### **Summary**

Additional information will be provided during Court.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Tammy Crumley

**Sponsor:**

Commissioner Shell

---

#### Agenda Item

Discussion and possible action to award RFQ 2022-Q03 Engineering Services - RM 2325 Sidewalk to Burgess & Niple, Inc. and authorize staff and General Counsel to negotiate a contract.

**SHELL/T.CRUMLEY**

#### Summary

On June 7, 2022, the Commissioners Court approved specifications and authorized Purchasing to solicit Engineering Services for RM 2325 Sidewalk project.

Purchasing received responses from the following firms:

Burgess & Niple, Inc.

Goodwin-Lasiter-Strong

META Engineering, LLC.

The Goodman Corporation

TRC Engineers, Inc.

WSB & Associates, Inc.

After evaluation of the proposals, the evaluating committee's recommendation is to pursue negotiations with Burgess & Niple, Inc. Upon successful negotiations, a contract will be brought back before court to approve and finalize contract award.

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

**Sponsor:**

Commissioner Jones

---

**Agenda Item:**

Discussion and possible action to approve the selection of Doucet & Associates, Inc pursuant to RFQ 2021-Q01 Professional Engineering Services, regarding the implementation of the Vision Zero Program, a national roadway program to create safer highways, roads and streets; and authorize staff and counsel to negotiate a contract. **JONES**

**Summary:**

**Fiscal Impact:**

Amount Requested:

Line Item Number:

**Budget Office:**

Source of Funds: TBD

Budget Amendment Required Y/N?: TBD

Comments: If approved, funds will need to be identified and budgeted in the FY23 budget.

**Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes, RFQ 2021-Q01, Professional Engineering Services

G/L Account Validated Y/N?: TBD at Contract Award

New Revenue Y/N?: N/A

Comments:

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Vickie Dorsett

**Sponsor:**

Commissioner Shell

**Co-Sponsor:**

Commissioner Ingalsbe

---

#### **Agenda Item:**

Discussion and possible action to authorize the purchase of computer equipment and miscellaneous equipment utilizing state or local procurement; mobile radios utilizing a discretionary exemption pursuant to Texas Local Government Code Ch. 262.024(a)(7)(D) and amend the budget accordingly.

**SHELL/INGALSBE/DORSETT**

#### **Summary:**

The attached list of equipment has been recommended in the FY 2023 budget but is subject to price increases and shipping delays in the fall. Staff has been able to lock current pricing in for certain equipment with receipt prior to 9/30/22 and requests court approval to move forward with purchase.

The equipment includes the following:

29 Dell Laptops - Dell DIR contract

41 Dell Desktop Computers - Dell DIR contract

3 APC Smart UPS - SHI DIR contract

15 XL-185M Mobile Radios - Lower Colorado River Authority (LCRA) discretionary exemption

1 Shredder - GSA contract

1 K-9 Kennel - quotes

#### **Fiscal Impact:**

Amount Requested: \$182,533

Line Item Number: Various

#### **Budget Office:**

Budget Amendment Required Y/N?: Yes

Comments: N/A

Budget Amendment - See Attached.

#### **Auditor's Office:**

Purchasing Guidelines Followed Y/N?: Yes for equipment and mobile radios require a discretionary exemption pursuant to TLGC 262.024 (a) (7) (D) for component parts to the County's radio systems

G/L Account Validated Y/N?: Yes

New Revenue Y/N?: N/A

Comments:

---

## **Attachments**

Dell Quote

SHI Quote

LCRA Mobile Radio Quote

K-9 Kennel Quote

Shredder Quote

Equipment List & Budget Amendment

Component Exemption

---





## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Marisol Villarreal-Alonzo

**Sponsor:**

Commissioner Shell

---

#### **Agenda Item**

Discussion and possible action to authorize the County Judge to execute a Master Cooperative Purchasing Agreement between Hays County and the City of Austin for contracts procured through the Texas Interlocal Purchasing Cooperative. **SHELL/VILLARREAL-ALONZO**

#### **Summary**

The Master Cooperative Purchasing Agreement between Hays County and the City of Austin will allow Hays County to utilize procurement contracts that the Texas Interlocal Purchasing Cooperative procured through the competitive bidding process pursuant to Texas Local Government Code Ch. 262.021 (subchapter C) where a piggyback clause is utilized in procuring goods and services.

---

#### **Attachments**

Texas Interlocal Purchasing Cooperative Agreement  
Appendix B

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Vickie Dorsett

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

1:00 p.m. - Hold a public hearing on the Fiscal Year 2023 Hays County Proposed Budget.

**BECERRA/DORSETT**

#### **Summary**

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

Vickie Dorsett

**Sponsor:**

Judge Becerra

---

#### Agenda Item

12:00 p.m. - Budget Workshop regarding the FY 2023 Hays County Budget. Possible action may follow. **BECERRA/DORSETT**

#### Summary

---



## AGENDA ITEM REQUEST FORM

### Hays County Commissioners Court

**Date:** 08/23/2022

**Requested By:**

**Sponsor:**

Judge Becerra

---

#### **Agenda Item**

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, lease and/or value of real property associated with Parks and Open Space Projects being considered by Hays County. Possible discussion and/or action may follow in open court. **BECERRA**

#### **Summary**

Additional information will be provided during Executive Session.

---